

NOTICE
REQUEST FOR PROPOSALS
Insurance Broker Services

Notice is hereby given that the Burlington County Bridge Commission ("Commission") is requesting the submission of proposals ("Proposal") from licensed insurance firms ("Firm") for providing insurance broker services.

Interested Firms may obtain the Request for Proposals ("RFP") for these services by going to the Commission web site at www.bcbridges.org.

This RFP is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

Nothing herein is intended to exclude any responsible Firm or in any way restrain or restrict competition. All responsible Firms are encouraged to submit Proposals.

All Firms will be required to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27) Affirmative Action, P.L. 1977, c. 33 (N.J.A.C. 52:25-24.2) Statement of Ownership, and P.L. 2004, c. 57 and P.L. 2009, c.315 as amended (N.J.S.A. 52:32-44) New Jersey Business Registration.

Proposals must be received by the receptionist during regular Commission business hours no later than Tuesday, October 17, 2017 at 11:00 AM, prevailing time, addressed to the Burlington County Bridge Commission, 1300 Route 73 North, PO Box 6, Palmyra, NJ 08065-1090, ATTN: Purchasing. All Proposals must be enclosed in sealed envelopes and should bear the name and address of the Firm and "Request for Proposals for Insurance Broker Services" on the outside, including on the outside of any delivery service envelope. Regular Commission business hours are Monday through Friday, 8:30 AM to 4:30 PM subject to Commission Holidays.

Facsimile Proposals shall not be accepted. Late Proposals will not be accepted and will be returned unopened to the Firm. The Commission reserves the right to reject any and all Proposals, to waive any requirement of the RFP, to modify or amend (with the consent of the Firm) the Proposal, and to effect any agreement deemed to be in the best interest of the Commission. All Proposals become the sole property of the Commission.

The preparation of the Proposal shall be at the expense of the Firm. The Commission will not reimburse any Firm for any costs associated with the preparation or submittal of any Proposal. It is the responsibility of the Firm to fully examine the RFP and to respond accordingly.

John D. Jeffers
Executive Director
Burlington County Bridge Commission

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