

BURLINGTON COUNTY BRIDGE COMMISSION

MEETING MINUTES

February 21, 2014

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Secretary.

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on February 5, 2014 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden Courier Post and Burlington County Times for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini
Commissioner Troy Singleton

Others Present: John D. Jeffers, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Director of Communications
Phillip Adams, Manager, Burlington-Bristol Bridge
Patrick Reilly, Director of Public Safety and Security
Dave Leh, Accountant
Michelle Chiemiego, Procurement Officer
Ellen Brennan, Health and Benefits Coordinator
Dave Lowdermilk, Pennoni Engineering
Lawrence Egan, Pennoni Engineering
Sascha Harding, Pennoni Engineering
Russell Adams, Maintenance Superintendent
Robert Rein, Director of Tolls
John Boyle, Bicycle Coalition
Meenal Raval, Phew! Bike Sales & Service

Chairman Comegno led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES

Commissioner Singleton moved to adopt the minutes of January 15, 2014. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Vice-Chairman Fattorini moved to approve disbursements made from January 16, 2014 through February 21, 2014 as included in the list as presented. Commissioner Singleton seconded the motion. The motion passed with the following abstentions:

Chairman Comegno abstained from Voucher Number 14-00083; Vice-Chairman Fattorini abstained from Voucher Numbers 14-00718 and 14-00876; and Commissioner Singleton abstained from Voucher Numbers 14-00835, 14-00837, 14-00090, 14-00278, 14-00691, 14-00905 and 14-00627.

Dave Lowdermilk of Pennoni Engineering updated the Commissioners on the progress made to iCompass, specifically on the integration of the Commission's inspection system, maintenance department and capital planning process. Phillip Adams, Manager of the Burlington-Bristol Bridge, demonstrated how he has used iCompass for the past six months and its ability of keeping online records of work orders, etc.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jeffers asked the Commission to consider the following resolutions.

RESOLUTION NO. 2014-7

RESOLUTION AUTHORIZING WORK UNDER PHASE IV OF THE CONTRACT WITH INTELLIGENT INFRASTRUCTURE SYSTEMS, LLC.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a firm capable of designing and developing an asset management system with implementation tools; and

WHEREAS, pursuant to Resolution No. 2012-93, the Commission entered into a contract with Intelligent Infrastructure Systems, LLC ("IIS") to provide those professional engineering services, with the work to be performed in an orderly series of phases; and

WHEREAS, the Commission is prepared to proceed with the work contemplated in Phase 4 of the contract, at the budgeted price for Phase 4 work of Three Hundred Thousand Dollars (\$300,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2012-93 appointing IIS are incorporated herein by reference, and for the reasons hereinabove expressed, and the sum of Three Hundred Thousand Dollars (\$300,000.00) be and hereby is

appropriated to pay the fees, expenses and costs for the work associated with Phase 4 of the contract between the Commission and IIS.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-8

RESOLUTION AWARDING A CONTRACT FOR ENERGY CONSULTING SERVICES FOR THE IMPLEMENTATION OF A COUNTYWIDE GOVERNMENT ENERGY AGGREGATION PROGRAM TO CONCORD ENGINEERING GROUP, INC.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an engineering/consulting firm capable of providing assistance to the commission in implementing a countywide government energy aggregation program ("GEA"); and

WHEREAS, upon receipt and review of the proposals submitted in response to the Commission's Request For Proposals, it was determined that Concord Engineering Group, Inc. ("Concord") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Concord has the required knowledge and expertise to perform the requisite services; and

WHEREAS, the amount of this contract is One Hundred Fifteen Thousand Dollars (\$115,000.00) with payment for Section 1 (Initial Deliverables) and Section 2 (Phase 1 Deliverables) in vendor's proposal dated February 10, 2014; and

WHEREAS, sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

Fifty Thousand Dollars (\$50,000.00) be and hereby is appropriated to pay for additional quantities of deicing product pursuant to the existing contract between the Commission and Cargill.

2. Sufficient funds are available for payment of additional quantities of deicing product as evidenced by the Certificate of Availability of Funds, attached hereto.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-10

RESOLUTION AWARDING A CONTRACT FOR MAINTENANCE AND TOLL UNIFORMS TO SPECIALTY GRAPHICS, LLC.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires a vendor to provide uniforms for its maintenance and toll department employees; and

WHEREAS, bids were solicited by the Purchasing Agent for a contract entitled "Maintenance and Toll Uniforms (BCBC-201404)" for the period March 1, 2014 to February 28, 2015 with an option of a one (1) year extension expiring on February 28, 2016 pursuant to N.J.S.A. 40A:11-16(6) (the "Extension Option"); and

WHEREAS, a recommendation from Commission staff identifies the lowest responsive, responsible bidder based on line item grouping, resulting in multiple awards from this solicitation in order for the Commission to receive the lowest price per line item group, which awards are contained in other resolutions for the Commission's consideration; and

WHEREAS, the Commission is satisfied that Specialty Graphics, LLC. ("Specialty Graphics") was the lowest of three (3) bidders for the line items indicated in the attached list in the amount of Thirty Thousand, Two Hundred Seventy Dollars (\$30,270.00), and sufficient funds are available for payment for those items as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for Maintenance and Toll Uniforms (BCBC-201404) to Specialty Graphics, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Specialty Graphics.

2. The maximum amount of this contract shall not exceed Thirty Thousand, Two Hundred Seventy Dollars (\$30,270.00), and the contract shall extend for the period March 1,

2014 through February 28, 2015 with the Extension Option for the line items as identified above and provided in accordance with the awarded contract.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-11

RESOLUTION AWARDING A CONTRACT FOR MAINTENANCE AND TOLL UNIFORMS TO RED THE UNIFORM TAILOR.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires a vendor to provide uniforms for its maintenance and toll department employees; and

WHEREAS, bids were solicited by the Purchasing Agent for a contract entitled "Maintenance and Toll Uniforms (BCBC-201404)" for the period March 1, 2014 to February 28, 2015 with an option of a one (1) year extension expiring on February 28, 2016 pursuant to N.J.S.A. 40A:11-16(6) (the "Extension Option"); and

WHEREAS, a recommendation from Commission staff identifies the lowest responsive, responsible bidder based on line item grouping, resulting in multiple awards from this solicitation in order for the Commission to receive the lowest price per line item group, which awards are contained in other resolutions for the Commission's consideration; and

WHEREAS, the Commission is satisfied that Red the Uniform Tailor, Inc. ("Red the Uniform Tailor") was the lowest of three (3) bidders for the line items indicated in the attached list in the amount of Sixty-Nine Thousand, Five Hundred Sixty-Five Dollars (\$69,565.00), and sufficient funds are available for payment for those items as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for Maintenance and Toll Uniforms (BCBC-201404) to Red the Uniform Tailor, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Red the Uniform Tailor.

2. The maximum amount of this contract shall not exceed Sixty-Nine Thousand, Five Hundred Sixty- Five Dollars (\$69,565.00), and the contract shall extend for the period March 1, 2014 through February 28, 2015 with the Extension Option for the line items as identified above and provided in accordance with the awarded contract.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-12

RESOLUTION AWARDING A CONTRACT FOR MAINTENANCE AND TOLL UNIFORMS TO GRAVES UNIFORMS, LLC.

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires a vendor to provide uniforms for its maintenance and toll department employees; and

WHEREAS, bids were solicited by the Purchasing Agent for a contract entitled “Maintenance and Toll Uniforms (BCBC-201404)” for the period March 1, 2014 to February 28, 2015 with an option of a one (1) year extension expiring on February 28, 2016 pursuant to N.J.S.A. 40A:11-16(6) (the “Extension Option”); and

WHEREAS, a recommendation from Commission staff identifies the lowest responsive, responsible bidder based on line item grouping, resulting in multiple awards from this solicitation in order for the Commission to receive the lowest price per line item group, which awards are contained in other resolutions for the Commission’s consideration; and

WHEREAS, the Commission is satisfied that Graves Uniforms, LLC (“Graves Uniforms”) was the lowest of three (3) bidders for the line items indicated in the attached list in the amount of Four Thousand, Seven Hundred Fourteen Dollars and Twenty-Five Cents (\$4,714.25), and sufficient funds are available for payment for those items as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for Maintenance and Toll Uniforms (BCBC-201404) to Graves Uniforms, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Graves Uniforms.

2. The maximum amount of this contract shall not exceed Four Thousand, Seven Hundred Fourteen Dollars and Twenty-Five Cents (\$4,714.25), and the contract shall extend for the period March 1, 2014 through February 28, 2015 with the Extension Option for the line items as identified above and provided in accordance with the awarded contract.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-13

**RESOLUTION AWARDING A CONTRACT TO A. P. CONSTRUCTION,
INC. FOR THE STRUCTURAL IMPROVEMENTS PROJECT.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a construction firm to provide for the structural improvements of the Commission's bridges, equipment and other facilities owned/or operated by the Commission; and

WHEREAS, bids were solicited by the Commission for a contract entitled "Structural Improvements (BCBC-201402)" for the partial first year ending September 30, 2014 with options for the periods October 1, 2014 to September 30, 2015 and October 1, 2015 to September 30, 2016 pursuant to N.J.S.A. 40A:11-15(6); and accepted and opened said bids on February 4, 2014; and

WHEREAS, the Commission is satisfied that A.P. Construction, Inc. ("AP") was the lowest of three bidders and has submitted a satisfactory and responsive bid, and has the required knowledge and expertise to perform such services; and

WHEREAS, the maximum amount of this contract shall be One Million, Nine Hundred Thirty-Three Thousand, Four Hundred Sixty-Six Dollars (\$1,933,466.00) for Year 1, One Million, One Hundred Ninety-Nine Thousand, Two Hundred Twenty-Six Dollars (\$1,199,226.00) for Year 2, and One Million, Two Hundred Fifty-Six Thousand, Seventy-Four Dollars and Eighty Cents (\$1,256,074.80) for Year 3, totaling Four Million, Three Hundred Eighty-Eight Thousand, Seven Hundred Sixty-Six Dollars and Eighty Cents (\$4,388,766.80).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards the Structural Improvements contract to AP, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with AP.

2. The maximum amount of this contract shall not exceed One Million, Nine Hundred Thirty-Three Thousand, Four Hundred Sixty-Six Dollars (\$1,933,466.00), and the contract shall extend for the partial first year period ending September 30, 2014.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion.

VOTE:

Yeas	-- Comegno
	Fattorini
Abstain	Singleton

RESOLUTION NO. 2014-14

**RESOLUTION AMENDING THE CONTRACT WITH T & M ASSOCIATES
FOR THE REPLACEMENT OF THE POMPESTON CREEK BRIDGE.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an engineering firm capable of performing professional engineering services including construction consultation services and final design with reference to the replacement of the Pompeston Creek Bridge; and

WHEREAS, pursuant to Resolution No. 2006-16, the Commission entered into a contract with T & M Associates ("T & M") to provide those professional engineering services; and

WHEREAS, additional engineering services under this contract are required to assist the County of Burlington to develop final design and construction consultation services, it is necessary to increase the appropriation for such services by an additional Seventy-Five Thousand Dollars (\$75,000.00) and to extend the contract for a period to expire when the current project is concluded or until March 20, 2015, whichever occurs first.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2006-16 appointing T & M are incorporated herein by reference, and for the reasons hereinabove expressed, the contract is hereby extended for a period to expire when the current project is concluded or until March 20, 2015, whichever occurs first and an additional sum of Seventy-Five Thousand Dollars (\$75,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and T & M.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

3. Notice of adoption of this Resolution shall be published in the Courier Post, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-15

RESOLUTION EXTENDING THE CONTRACT FOR THE GENERAL STRUCTURAL STEEL REPAIR PROJECT ON THE TACONY-PALMYRA BRIDGE WITH REMINGTON, VERNICK & ARANGO (NO ADDITIONAL APPROPRIATION).

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an engineering firm capable of performing professional engineering / design services related to the Tacony Palmyra Bridge general structural steel repair project (access ladders and platforms at various pier locations) as well as other engineering services as may be required by the Commission; and

WHEREAS, pursuant to Resolution No. 2009-19, the Commission entered into a contract with Remington, Vernick & Arango ("RVA") to provide these professional engineering services; and

WHEREAS, due to additional design work required to complete this project, continuing engineering services by RVA under this contract are required, and it is necessary to extend the contract for a period to expire when the current project is concluded or until March 9, 2015, whichever occurs first.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2009-19 appointing RVA are incorporated herein by reference, and for the reasons hereinabove expressed, the existing contract between the Commission and RVA is hereby extended for an additional one year until March 9, 2015.
2. Notice of adoption of this Resolution shall be published in the Courier Post, as required by law.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion.

VOTE:

Yeas	-- Comegno
	Fattorini
Abstain	Singleton

RESOLUTION NO. 2014-16

RESOLUTION AMENDING THE CONTRACT WITH CONNER STRONG & BUCKELEW RELATED TO INSURANCE BROKER SERVICES.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an Insurance Broker with expertise in general liability, property, and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, pursuant to Resolution No. 2013-151, the Commission entered into a contract with Conner Strong & Buckelew ("Conner Strong") to provide those insurance broker services; and

WHEREAS, due to excess liability coverage premium amounts not being available until December 2013, the Commission finds it necessary to increase the appropriation for insurance services to include excess liability by an additional One Hundred Fifty-Four Thousand Dollars (\$154,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2013-151 appointing Conner Strong are incorporated herein by reference, and for the reasons herein expressed, an additional sum of One Hundred Fifty-Four Thousand Dollars (\$154,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and Conner Strong.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-17

RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR THE BURLINGTON BRISTOL BRIDGE BRIDGE MOUNTED STRUCTURES REHABILITATION PROJECT.

WHEREAS, pursuant to Resolution No. 2013-2, the Burlington County Bridge Commission ("Commission") awarded a contract to A.P. Construction, Inc. ("AP") for the

project titled "Burlington Bristol Bridge Bridge Mounted Structures Rehabilitation Project (BCBC-201220)"; and

WHEREAS, the Project Engineer recommended by memorandum on January 21, 2014, that Change Order No. 1 be approved providing for the following: additional work for steel floor repairs, various electrical improvements and caged ladder improvements; and

WHEREAS, this Change Order No. 1 requires an increase of \$151,429.98 in the contract price, bringing the new contract total to \$1,123,929.98 and an increase in the contract time of 59 days.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 1 for AP for the project titled "Burlington Bristol Bridge Bridge Mounted Structures Rehabilitation (BCBC-201220)".

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval.

<u>NEW HIRES – Requires Commission Approval</u>		<u>Effective</u>
Joseph Lowden	P/T Tolls	1/29/14
John Raia	P/T Police	2/25/14
<u>PROBATION – Requires Commission Approval</u>		<u>Effective</u>
Thomas Ryder	Administration	1/24/14
Phillip Landell	P/T Police	2/7/14
Charles Haney	P/T Police	2/8/14
Susan Lung	F/T Tolls	2/18/14
Frank Anstey	F/T Tolls	2/19/14
<u>RESIGNATIONS – Requires Commission Approval</u>		<u>Effective</u>
Denise Westenberger	P/T Tolls	2/9/14
Adele Runner	P/T Tolls	2/11/14

Chairman Comegno moved by block all of the above personnel issues. Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS

Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

Two members of the public, John Boyle of Bicycle Coalition and Meenal Raval, Bike Sales & Service, presented considerations for improving access for pedestrians and bicyclists to Commission bridges. Chairman Comegno thanked the visitors for sharing their concerns and assured them that their concerns will be considered by Commission staff in establishing policy or procedure to address these issues.

Chairman Comegno asked for a motion to convene executive session.

RESOLUTION NO. 2014-18

RESOLUTION TO CONVENE EXECUTIVE SESSION MEETING

WHEREAS, the Burlington County Bridge Commission ("Commission") is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to, information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privileges. Any pending or anticipated litigation or contract negotiation in which the public body is, or may become, a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or

disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

- (9) Matters Relating to Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission, County of Burlington, State of New Jersey, assembled in public session, that an Executive Session executive to the public shall be held in the Administration Building of the Commission, 1300 Route 73 North, Palmyra, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in executive session may be disclosed to the public upon the determination of the Commission that the public interest will no longer be served by such confidentiality.

Vice -Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

MOTION TO RETURN TO PUBLIC SESSION

Chairman Comegno asked for a motion to return to public session. Commissioner Singleton moved to approve motion to return to public session. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jeffers requested permission for Change Orders No. 3 and 4 for the Burlington-Bristol Bridge Mounted Structures Rehabilitation Project.

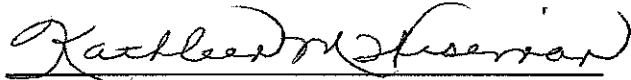
Chairman Comegno moved to approve. Vice-Chairman Fattorini seconded the motion.

VOTE:

Yeas	-- Comegno
	Fattorini
Abstain	Singleton

Chairman Comegno asked for a motion to adjourn the meeting. Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script, reading "Kathleen M. Wiseman", written over a horizontal line.

Kathleen M. Wiseman
Secretary