

BURLINGTON COUNTY BRIDGE COMMISSION
MEETING MINUTES
August 16, 2016

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Chief of Staff:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 18, 2015 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden Courier Post and Burlington County Times for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini

Others Present: John D. Jeffers, Executive Director
Christine J. Nociti, Chief Financial Officer
Elizabeth Verna, Chief of Staff
Constance Borman, Human Resources Director
Patrick Reilly, Director of Public Safety and Security
James Fletcher, Manager, Tacony-Palmyra Bridge
Stanley Ozalis, Manager, Technical Operations
Phillip Adams, Manager, Burlington-Bristol Bridge
Mark A. Remsa, Director of Economic Development and
Regional Planning
Ellen Brennan, Health and Benefits Coordinator
Al Ziegler, Maintenance Supervisor
Michael McCarron, Assistant to Director of Tolls and Tower
Operations
Michelle Chiemiego, Procurement Officer
John Zarsky, Pennoni Engineering
Sascha Harding, Pennoni Engineering
Brian Woods, *Burlington County Times*

Chairman Comegno led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES

Vice-Chairman Fattorini moved to approve the minutes of July 14, 2016. Chairman Comegno seconded the motion. The motion passed unanimously.

ACCEPTANCE OF ECONOMIC DEVELOPMENT MINUTES

Vice-Chairman Fattorini moved to accept the minutes of the July 2016 Economic Development Meeting. Chairman Comegno seconded the acceptance. Acceptance

passed unanimously.

DISBURSEMENTS LIST

Chairman Comegno moved to hold until the September Commission meeting the following disbursements made from July 15, 2016 through August 16, 2016: 16-00123, 16-00026, 16-01543. Vice-Chairman Fattorini moved to approve the remaining disbursements as included in the list as presented. Chairman Comegno seconded the motion and the motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

CFO Nociti outlined the first resolution for the Commissioner's consideration, acknowledging receipt and review of the Commission's audit. While she stressed that that the audit report is typically received and approved earlier in the year, this year the state's pension reporting was delayed, thus delaying the Commission's audit preparation as well. CFO Nociti added that there were no findings and no recommendations, thus a clean audit was being put forward for Commission approval.

Chairman Comegno commended the work that resulted in the "no findings, no recommendations" and thanked CFO Nociti and the finance staff for their work. CFO Nociti echoed the Chairman's commendation of her staff's accuracy and efficiency, which she noted is particularly impressive given that her staff of four was now down to two.

Executive Director Jeffers asked the Commission to consider the following resolutions.

RESOLUTION NO. 2016-81

RESOLUTION ACKNOWLEDGING RECEIPT AND REVIEW OF COMMISSION'S AUDIT FOR THE YEAR ENDING SEPTEMBER 30, 2015.

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report of the Burlington County Bridge Commission ("Commission") for the fiscal year ending September 30, 2015, has been completed and filed with the Commission pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled Reportable Conditions and Other Findings and has evidenced same by group affidavit in the form prescribed by the Local

Finance Board; and

WHEREAS, the members of the Commission have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled Reportable Conditions and Other Findings in accordance with N.J.S.A. 40A:5A-17:

NOW, THEREFORE, BE IT RESOLVED, by the Burlington County Bridge Commission that the Commission hereby certifies to the Local Finance Board of the State of New Jersey that each Commission member has personally reviewed the annual audit report for the fiscal year ending September 30, 2015, and specifically has reviewed the sections of the audit report entitled Reportable Conditions and Other Findings and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

BE IT FURTHER RESOLVED, that the secretary of the Bridge Commission is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by certified true copy of this Resolution.

IT IS HEREBY CERTIFIED that this
is a true copy of the Resolution adopted
at the Bridge Commission meeting held on August 16, 2016

Kathleen M. Wiseman, Secretary

LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM

PRESCRIBED BY

THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the BURLINGTON COUNTY BRIDGE COMMISSION being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the BURLINGTON COUNTY BRIDGE COMMISSION.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended September 30, 2015, and specifically the sections of the audit report entitled Reportable Conditions and Other Findings.

(PRINT NAME)

(SIGNATURE)

Chairman John B. Comegno II

Vice-Chairman James D. Fattorini

Commissioner Troy E. Singleton

SWORN to and subscribed before me

this 16th day of August, 2016

Notary Public of New Jersey

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-82

RESOLUTION AMENDING THE CONTRACT WITH ENVIRONMENTAL RESOLUTIONS, INC. FOR THE BURLINGTON-BRISTOL BRIDGE COUNTERWEIGHT REPAIRS.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of an engineering firm capable of performing construction inspection services for the counterweight repairs for the Burlington-Bristol Bridge; and

WHEREAS, pursuant to Resolution No. 2014-22, the Commission entered into a contract with Environmental Resolutions, Inc. (“ERI”) to provide those professional engineering services; and

WHEREAS, additional construction inspection services under this contract are required due to the extended duration of field construction activities, and it is necessary to increase the appropriation for such services by an additional Forty-Three Thousand, One Hundred Sixty Dollars (\$43,160.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2014-22 appointing ERI are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Forty-Three Thousand, One Hundred Sixty Dollars (\$43,160.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and ERI.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-83

**RESOLUTION AMENDING THE CONTRACT WITH
NETCARRIER FOR VOICE SERVICES.**

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a firm to provide various voice communication services for the Commission; and

WHEREAS, pursuant to Resolution No. 2011-60, the Commission entered into a contract with NetCarrier to provide these voice communication services; and

WHEREAS, because additional voice communication services under this contract are required for the transition of services to the new voice communications carrier, it is necessary to increase the appropriation for such services by an additional Five Thousand Dollars (\$5,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2011-60 appointing NetCarrier are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Five Thousand Dollars (\$5,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and NetCarrier.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

3. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the

motion. The motion passed unanimously.

RESOLUTION NO. 2016-84

**RESOLUTION AMENDING THE CONTRACT WITH PARSONS
BRINKERHOFF FOR THE TACONY-PALMYRA BRIDGE BASCULE
SPAN MECHANICAL UPGRADE PROJECT.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of an engineering/architectural firm capable of performing an in-depth inspection and subsequent preparation of repair work plans and specification documents for the Tacony-Palmyra Bridge bascule span mechanical system; and

WHEREAS, pursuant to Resolution No. 2015-69, the Commission entered into a contract with Parsons Brinckerhoff (“Parsons”) to provide those professional engineering services; and

WHEREAS, construction management and construction inspection services are required during the project, it is necessary to increase the appropriation for such services by an additional Two Hundred Twenty-Six Thousand, Seven Hundred Ninety-Three Dollars and Fifty Cents (\$226,793.50).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2015-69 appointing Parsons are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Two Hundred Twenty-Six Thousand, Seven Hundred Ninety-Three Dollars and Fifty Cents (\$226,793.50) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and Parsons.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-85

**RESOLUTION AWARDING A CONTRACT FOR ELECTRONIC
PARTS AND SUPPLIES TO FRANKLIN ELECTRIC CO.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires

an electrical supply house to provide various electronic parts and supplies to be used for maintenance on all bridges and facilities; and

WHEREAS, bids were solicited by the Purchasing Agent for a contract entitled "Electronic Parts & Supplies (BCBC-201605)" for the period September 1, 2016 to August 31, 2017, with an option of a one (1) year extension expiring on August 31, 2018, pursuant to N.J.S.A. 40A:11-16(6); and

WHEREAS, Commission staff have received and reviewed one (1) bid, and have recommended that the Commission award a contract to Franklin Electric Co. ("Franklin"), the sole bidder; and

WHEREAS, the maximum amount of this contract shall be One Hundred Thousand Dollars (\$100,000.00), and sufficient funds are available for payment for this commodity as evidenced by the Certificate of Availability of Funds, attached hereto:

NOW, THEREFORE, BE IT RESOLVED by the Commission as follows:

1. The Commission hereby awards a contract for electrical parts and supplies as set forth above to Franklin, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Franklin.
2. The maximum amount of this contract shall not exceed One Hundred Thousand Dollars (\$100,000.00), and the contract shall extend for the period September 1, 2016 through August 31, 2017 with the option of one (1) year extension expiring August 31, 2018.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-86

RESOLUTION AWARDING YEAR TWO OF ANNUAL CONTRACT NO. BCBC-201502 FOR MAINTENANCE AND REPAIR OF ELECTRICAL EQUIPMENT AND SYSTEMS TO CARR & DUFF INC.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires an electrical contractor to provide maintenance and repairs of electrical equipment and systems on all bridges and facilities; and

WHEREAS, bids were solicited by the Commission for a contract entitled "Maintenance and Repairs of Electrical Equipment and Systems (BCBC-201502)" for the first year ending September 30, 2016, with options for the periods October 1, 2016 to September 30, 2017 and October 1, 2017 to September 30, 2018, pursuant to N.J.S.A. 40A:11-15(6); and the Commission accepted and opened said bids on August 4, 2015;

and

WHEREAS, the Commission is satisfied that Carr & Duff Inc. ("Carr & Duff") was the lowest of two bidders and has submitted a satisfactory and responsive bid, and has the required knowledge and expertise to perform such services; and

WHEREAS, the Consulting Engineer has recommended that the Commission award the contract for Option Year Two to Carr & Duff, conditioned upon satisfactory performance by the firm during the previous contract year; and

WHEREAS, the Chief Financial Officer of the Commission has determined that sufficient funds are available for payment for said services, as evidenced by the Certificate of Availability of Funds attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Burlington County Bridge Commission hereby awards a contract for Maintenance and Repairs of Electrical Equipment and Systems as set forth above to Carr & Duff, and the Executive Director and the Secretary of the Bridge Commission are hereby authorized to execute a contract with Carr & Duff.

2. The maximum amount of this contract shall not exceed One Million, Sixty-Nine Thousand, Three Hundred Thirty-Five Dollars and Eighty Cents (\$1,069,335.80), and the contract shall extend from October 1, 2016 to and until September 30, 2017.

3. The Commission will determine in the next subsequent year whether to exercise its option for Year Three.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-87

**RESOLUTION APPROVING CHANGE ORDER NO. 9 FOR THE
BURLINGTON-BRISTOL BRIDGE COUNTERWEIGHT
REPAIRS.**

WHEREAS, pursuant to Resolution No. 2014-21, the Burlington County Bridge Commission ("Commission") awarded a contract to IEW Construction Group ("IEW") for the project titled "Burlington-Bristol Bridge Counterweight Repairs (BCBC-201403)"; and

WHEREAS, because modifications were needed to the existing steel counterweight guides on both counterweights, and because additional work tasks were

required, the Project Engineer recommended on August 3, 2016 that Change Order No. 9 be approved; and

WHEREAS, this Change Order No. 9 requires both an increase of \$34,195.05 in the contract price, bringing the new contract total to \$3,904,983.95, and an increase in the contract time of 45 calendar days.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 9 for IEW for the project titled "Burlington-Bristol Bridge Counterweight Repairs (BCBC-201403)". The new contract expiration date is July 15, 2016.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-88

**RESOLUTION APPROVING CHANGE ORDER NO. 6 FOR
THE BURLINGTON-BRISTOL BRIDGE BRIDGE
MOUNTED STRUCTURES REHABILITATION PROJECT.**

WHEREAS, pursuant to Resolution No. 2013-2, the Burlington County Bridge Commission ("Commission") awarded a contract to A.P. Construction, Inc. ("AP") for the project titled "Burlington-Bristol Bridge Bridge Mounted Structures Rehabilitation Project (BCBC-201220)"; and

WHEREAS, the Project Engineer recommended by memorandum dated August 1, 2016 that Change Order No. 6 be approved, providing additional work involving stair handrail modifications and navigation light improvements; and

WHEREAS, this Change Order No. 6 requires an increase of \$156,675.37 in the contract price, bringing the new contract total to \$1,295,279.35.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 6 for AP for the project titled "Burlington-Bristol Bridge Bridge Mounted Structures Rehabilitation (BCBC-201220)".

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-89

RESOLUTION AWARDING YEAR THREE OF ANNUAL CONTRACT BCBC-201407 FOR STRUCTURAL IMPROVEMENTS AND OTHER SERVICES TO A.P. CONSTRUCTION, INC.

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of a construction firm to provide for the structural improvements to the Commission’s bridges, equipment and other facilities owned/or operated by the Commission; and

WHEREAS, bids were solicited by the Commission for a contract entitled “Structural Improvements (BCBC-201407)” for the first year ending September 30, 2015, with options for the periods October 1, 2015 to September 30, 2016 and October 1, 2016 to September 30, 2017, pursuant to N.J.S.A. 40A:11-15(6); and accepted and opened said bids on December 2, 2014; and

WHEREAS, the Commission is satisfied that A.P. Construction, Inc. (“A.P.”) was the lowest of three bidders and has submitted a satisfactory and responsive bid, and has the required knowledge and expertise to perform such services; and

WHEREAS, the Consulting Engineer has recommended that the Commission award the contract for Option Year Three to A.P., conditioned upon satisfactory performance by the firm during the previous year; and

WHEREAS, the Chief Financial Officer of the Commission has determined that sufficient funds are available for payment for said services, as evidenced by the Certificate of Availability of Funds attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Burlington County Bridge Commission hereby awards a contract for Structural Improvements as set forth above to A.P., and the Executive Director and the Secretary of the Bridge Commission are hereby authorized to execute a contract with A.P.

2. The maximum amount of this contract shall not exceed Two Million, Eight Hundred Fifty-Six Thousand, Six Hundred Seventeen Dollars and Sixty Cents (\$2,856,617.60), and the contract shall extend from October 1, 2016 to and until September 30, 2017.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-90

RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR YEAR TWO OF THE STRUCTURAL IMPROVEMENTS CONTRACT BCBC-201407.

WHEREAS, pursuant to Resolution No. 2015-60, the Burlington County Bridge Commission ("Commission") awarded Year Two of a contract to A.P. Construction, Inc. ("AP") for the project titled "Structural Improvements (BCBC-201407)"; and

WHEREAS, the Project Engineer recommended by memorandum dated August 1, 2016 that Change Order No. 1 be approved, providing for the following: additional repairs and scope changes to the Operational Support Equipment Project and to the Burlington-Bristol and Tacony-Palmyra Bridges Toll Booth Repairs; and

WHEREAS, this Change Order No. 1 requires an increase of \$300,500.00 in the contract price, bringing the new contract total to \$2,913,997.60.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 1 for AP for the project titled "Burlington-Bristol Bridge Bridge Mounted Structures Rehabilitation (BCBC-201220)".

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-91

RESOLUTION APPROVING CHANGE ORDER NO. 2 FOR THE STRUCTURAL IMPROVEMENTS CONTRACT BCBC-201402.

WHEREAS, pursuant to Resolution No. 2015-61, the Burlington County Bridge Commission ("Commission") awarded Year Three of a contract to A.P. Construction, Inc. ("AP") for the project titled "Structural Improvements (BCBC-201402)"; and

WHEREAS, the Project Engineer recommended by memorandum dated on August 1, 2016, that Change Order No. 2 be approved, providing for additional repairs identified during ongoing construction on the Pine Street Bridge, Mount Holly, pursuant to the Burlington County Shared Services Agreement; and

WHEREAS, this Change Order No. 2 requires an increase of \$200,000.00 in the contract price, bringing the new contract total to \$1,456,074.80.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough

review of this matter, the Commission hereby approves Change Order No. 2 for AP for the project titled "Structural Improvements (BCBC-201402)".

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-92

RESOLUTION AMENDING THE CONTRACT WITH T & M ASSOCIATES FOR ASSOCIATE RESIDENT ENGINEERING SERVICES.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of an engineering firm with expertise in matters involving operation and maintenance of the bridges under the jurisdiction of the Commission, and is capable of providing services as associate resident engineer and is also capable of providing services relating to structural and other repairs involving the Commission's bridges, construction inspection and monitoring relating to the Burlington-Bristol Bridge operating ropes replacement project, and engineering services relating to the Commission's yearly and in-depth inspection programs, among other projects as may be requested by the Commission; and

WHEREAS, pursuant to Resolution No. 2015-103, the Commission entered into a contract with T & M Associates ("T & M") to provide those professional engineering services; and

WHEREAS, additional engineering services under this contract are required for the following: engineering design, plans and specifications for the Burlington-Bristol Bridge Bridge Mounted Structure Rehabilitation Project; construction inspection services for the Riverside-Delanco Bridge Fender System Repair Project; and the purchase of wetlands mitigation credits for the Pompeston Creek Bridge; and it is also necessary to increase the appropriation for such services by an additional One Hundred Thirty-Seven Thousand, Five Hundred Fifty Dollars (\$137,550.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2015-103 appointing T & M are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of One Hundred Thirty-Seven Thousand, Five Hundred Fifty Dollars (\$137,550.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and T & M.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-93

RESOLUTION AMENDING THE CONTRACT WITH MASER CONSULTING P.A. FOR OPERATIONAL SUPPORT EQUIPMENT CONSTRUCTION FOR THE BURLINGTON-BRISTOL AND TACONY-PALMYRA BRIDGES.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a qualified consulting engineer to perform design and construction management services for the operational support equipment and associated infrastructure for the Burlington-Bristol and Tacony-Palmyra Bridges; and

WHEREAS, pursuant to Resolution No. 2014-123 and 2016-45, the Commission entered into a contract with Maser Consulting P.A. (“Maser”) to provide those design and construction management services; and

WHEREAS, an additional fourteen (14) weeks of construction coverage is needed due to delays in equipment and unforeseen field conditions, and therefore it is necessary to increase the appropriation for such services by an additional Thirty-Eight Thousand, Three Hundred Sixty Dollars (\$38,360.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2014-123 appointing Maser are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Thirty-Eight Thousand, Three Hundred Sixty Dollars (\$38,360.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and Maser.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-94

RESOLUTION AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6.

WHEREAS, the Burlington County Bridge Commission ("Commission") desires to make application to the Local Finance Board for its review, pursuant to N.J.S.A. 40A:5A-6, of (i) the proposed project to refund prior bonds issued by the Commission in various years to assist governmental entities within the County of Burlington (the "County") in the acquisition and/or permanent financing of governmental capital equipment and improvements through the issuance of the Commission's County-Guaranteed Pooled Loan Revenue Refunding Bonds (Governmental Loan Program), Series 2016 ("Bonds") and (ii) the proposed guaranty of such Bonds by the County through the adoption of an ordinance; and

WHEREAS, the Commission believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the County;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the County and will not create an undue financial burden to be placed upon the County:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Commission's bond counsel, along with other representatives of the Commission, are hereby authorized to file such application and to represent the Commission in matters pertaining thereto.

Section 2. The Executive Director of the Commission is hereby directed to prepare and file a copy of the proposed resolution authorizing the Commission's County-Guaranteed Pooled Loan Revenue Refunding Bonds (Governmental Loan Program), Series 2016 (the "Bonds") with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Section 4. This Resolution shall take effect immediately.
Adopted: August 16, 2016.

RECORDED VOTE

<u>NAME</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
John B. Comegno II	x			
James D. Fattorini	x			
Troy E. Singleton				x

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on August 16, 2016.

 Kathleen M Wiseman, Secretary

08/16/2016

 Date

[SEAL]

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>PROBATION — Requires Commission Approval</u>		<u>Effective</u>
Jeffrey Hubbs	FT Police	7/22/16
Susan Duffield	FT Tolls	8/2/16

<u>NOT PASSING PROBATION — Requires Commission Approval</u>		<u>Effective</u>
Angela Burckley	PT Tolls	8/1/16
Brenda Stevens	PT Tolls	8/8/16

<u>PROMOTIONS — Requires Commission Approval</u>		<u>Effective</u>
Michael Hailey	FT Tolls	7/15/16
Michael McCarron	Director of Tolls & Tower Operations	8/14/16
Tracy Franecki	Cashier/Admin Asst	8/14/16
Jeff Kish	Admin Asst, Tolls	8/14/16
Al Zeigler	Director of Maintenance	8/14/16
Dennis Stewart	Asst Manager, Burlington-Bristol Bridge	8/14/16

Chairman Comegno requested to approve by block, noting that for Angela Burckley and Brenda Stevens, the Commission is approving them not passing probation. Vice-

Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

Executive Director Jeffers requested permission to bid the maintenance contract for Structural Improvements. Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS


Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

Chairman Comegno asked for any further business to come before the Commission. Hearing none, Chairman Comegno moved to adjourn the meeting. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Respectfully submitted,


Kathleen M. Wiseman
Secretary