

BURLINGTON COUNTY BRIDGE COMMISSION

MEETING MINUTES

June 14, 2016

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 18, 2015 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden Courier Post and Burlington County Times for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini
Commissioner Troy E. Singleton

Others Present: John D. Jeffers, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Director of Communications
Constance Borman, Human Resource Director
Patrick Reilly, Director of Public Safety and Security
Clara Ruvolo, Director, Palmyra Cove Nature Park
James Fletcher, Manager, Tacony-Palmyra Bridge
Phillip Adams, Manager, Burlington-Bristol Bridge
Ellen Brennan, Health and Benefits Coordinator
Al Ziegler, Maintenance Supervisor
Michael McCarron, Assistant to Director of Tolls and Tower Operations
Michelle Chiemiego, Procurement Officer
John Zarsky, Pennoni Engineering
Brian Woods, *Burlington County Times*

Chairman Comegno led the flag salute followed by a moment of silence.

APPROVAL OF THE MINUTES

Commissioner Singleton moved to approve the minutes of May 12, 2016. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

ACCEPTANCE OF ECONOMIC DEVELOPMENT MINUTES

Vice-Chairman Fattorini moved to accept the minutes of the May 2016 Economic Development Meeting. Commissioner Singleton seconded the acceptance. Acceptance

passed unanimously.

DISBURSEMENTS LIST

Commissioner Singleton moved to approve disbursements made from May 13, 2016 through June 14, 2016 as included in the list as presented. Vice-Chairman Fattorini seconded the motion. The motion passed with the following abstentions:

Chairman Comegno abstained from Voucher Number 16-00123; Vice-Chairman Fattorini abstained from Voucher Numbers 16-01306 and 16-00026; and Commissioner Singleton abstained from Voucher Numbers 16-01303, 16-00236, 16-00025, 16-00235, 16-01307, 16-01308, 16-01335, 16-01343, 16-01344, 16-01331 and 16-01332.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jeffers asked the Commission to consider the following resolutions.

RESOLUTION NO. 2016-61

RESOLUTION EXTENDING THE CONTRACT WITH NETCARRIER (NO ADDITIONAL APPROPRIATION).

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a firm to provide various voice communication services for the Commission; and

WHEREAS, pursuant to Resolution No. 2011-60, the Commission entered into a contract with NetCarrier to provide these voice communication services; and

WHEREAS, additional voice communication services under this contract are required for the transition of services to the new voice communications carrier, and it is therefore necessary to extend the contract to and until September 30, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2011-60 appointing NetCarrier are incorporated herein by reference, and for the reasons hereinabove expressed, the existing contract between the Commission and NetCarrier is hereby extended to and until September 30, 2016.
2. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-62

RESOLUTION AMENDING THE CONTRACT WITH COOPER UNIVERSITY HOSPITAL.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a mental health professional to provide employee assistance professional services for Commission employees and their families; and

WHEREAS, pursuant to Resolution No. 2014-105, the Commission entered into a contract with Cooper University Hospital Employee Assistance Program ("Cooper EAP") to provide those professional services; and

WHEREAS, on October 8, 2015, the Commission advertised a Request For Proposals for qualified firms to provide Employee Assistance Services to the Commission with a receipt date of October 28, 2015; and

WHEREAS, on the receipt date of October 28, 2015, the Commission did not receive any proposals from firms for Employee Assistance Services; and

WHEREAS, the Commission requires the services of a mental health professional to provide Commission employees and their families with ongoing employee assistance services as a contract benefit, and, given the results of the RFP process described above, it is therefore necessary to extend the Commission's existing contract with Cooper EAP for one additional year; and

WHEREAS, as a result of extending the existing contract with Cooper EAP, it is necessary to increase the appropriation for such contract services by an additional Three Thousand Eight Hundred Thirty Dollars (\$3,830.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2014-105 appointing Cooper EAP are incorporated herein by reference and, for the reasons hereinabove expressed, the Commission's existing contract with Cooper EAP be and hereby is extended until September 30, 2016, and the sum of Three Thousand Eight Hundred Thirty Dollars (\$3,830.00) be and hereby is appropriated to pay the fees,

expenses and costs pursuant to the extended contract between the Commission and Cooper EAP.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-63

**RESOLUTION APPROVING CHANGE ORDER NO. 5 FOR
THE BURLINGTON-BRISTOL BRIDGE BRIDGE
MOUNTED STRUCTURES REHABILITATION PROJECT
(NO ADDITIONAL APPROPRIATION).**

WHEREAS, pursuant to Resolution No. 2013-2, the Burlington County Bridge commission ("Commission") awarded a contract to A.P. Construction, Inc. ("A.P.") for the project titled "Burlington-Bristol Bridge Bridge Mounted Structures Rehabilitation Project (BCBC-201220); and

WHEREAS, by memorandum dated May 17, 2016, the Project Engineer recommended that Change Order No. 5 be approved, such that an extension of time, by 84 Calendar days, be granted to A.P. to allow for the completion of authorized additional work on the project, thereby bringing the new contract completion date to July 29, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2013-2 appointing A.P. are incorporated herein by reference, and for the reasons hereinabove expressed, the contract between the Commission and A.P. is hereby extended a total of 84 Calendar days, bringing the new contract completion date to July 29, 2016.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-64

**RESOLUTION EXTENDING THE CONTRACT WITH T & M
ASSOCIATES FOR THE REPLACEMENT OF THE
POMPESTON CREEK BRIDGE (NO ADDITIONAL
APPROPRIATION).**

WHEREAS, the Burlington County Bridge Commission (“Commission”) determined that it requires the services of an engineering firm capable of performing professional engineering services including engineering evaluation and design with reference to the replacement of the Pompeston Creek Bridge, which may include other engineering services as may be required by the Commission; and

WHEREAS, pursuant to Resolution No. 2006-16, the Commission entered into a contract with T & M Associates (“T & M”) to provide those professional engineering services; and

WHEREAS, due to additional design work required to complete the bridge replacement project, additional engineering services by T & M under this contract are required, and it is necessary to extend the contract with T & M to the end of the bridge replacement project pursuant to N.J.S.A. 40A:11-15(9).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2006-16 appointing T & M are incorporated herein by reference, and for the reasons hereinabove expressed, the contract between the Commission and T & M is hereby extended to the date of the inspection of the bridge replacement project pursuant to N.J.S.A. 40A:11-15(9).

2. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-65

**RESOLUTION AWARDING A CONTRACT TO TAYLOR
WISEMAN & TAYLOR FOR THE CONSTRUCTION
MANAGEMENT & INSPECTION SERVICES FOR THE
REPLACEMENT OF EAST BROAD STREET (C.R. 543)
BRIDGE, BURLINGTON COUNTY BRIDGE STRUCTURE
NO. A3.3, OVER POMPESTON CREEK.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders (“County”), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission (“Shared Services Entities”) whereby those entities agreed to share services as agreed to by the parties; and

WHEREAS, pursuant to that agreement, the Commission utilizes a shared, publicly-advertised Request for Qualifications (“RFQ”) and a shared pool of qualified professionals for the years 2015-2016, with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

WHEREAS, the Commission and each Shared Service Entity, solicits proposals and enters into contracts for specified project assignments, as needed; and

WHEREAS, the Commission has determined that it requires the services of an engineering firm to perform construction management and inspection services for the replacement of East Broad Street (C.R. 543) Bridge, Burlington County Bridge Structure No. A3.3, over Pompeston Creek; and

WHEREAS, Taylor Wiseman & Taylor (“TWT”) has been approved as a qualified professional and is a member of the shared pool; and

WHEREAS, upon receipt and review of the proposal submitted by TWT it was determined that the proposal provided acceptable and appropriate contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Six Hundred Twenty-One Thousand, Three Hundred Twenty-Five Dollars (\$621,325.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with TWT.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of this contract shall not exceed Six Hundred Twenty-One Thousand, Three Hundred Twenty-Five Dollars (\$621,325.00), and the contract shall extend from June 14, 2016 to and until the end of the project pursuant to N.J.S.A. 40A:11-15(a).

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-66

RESOLUTION AUTHORIZING GROUP AFFIDAVIT TO LOCAL FINANCE BOARD.

WHEREAS, pursuant to the Local Authorities Fiscal Control Law, P.L. 1983, ch. 313 approved August 26, 1982, as amended (N.J.S.A. 40A:5A-1, et seq.) ("Act"), the Burlington County Bridge Commission ("Commission") submitted to the Local Finance Board for review the proposed issuance by the Commission of its General Obligation Lease Revenue Refunding Bonds to refund the outstanding principal amount of the Commission's General Obligation Lease Revenue Bonds, (Resource Recovery Complex Project), Series 2006 for debt service savings ("Bonds"); and

WHEREAS, on March 11, 2015, the Local Finance Board issued positive findings regarding the proposed issuance of the Commission's General Obligation Lease Revenue Refunding Bonds, (Resource Recovery Complex Project) and such findings were good for a period of one year; and

WHEREAS, the General Obligation Lease Revenue Bonds, (Resource Recovery Complex Project) were not issued due to economic and market conditions and the Commission desired to ask the Local Finance Board to renew its findings for an additional one year period; and

WHEREAS, on March 15, 2016, the Commission adopted Resolution No. 2016-24 requesting the Local Finance Board to renew the findings issued in 2015; and

WHEREAS, on April 13, 2016, the Local Finance Board renewed its positive findings regarding the proposed issuance of the Commission's General Obligation Lease Revenue Refunding Bonds, (Resource Recovery Complex Project) and such findings are good for a period of one year; and

WHEREAS, pursuant to the Act, each member of the Commission must personally review the findings and recommendations of the Local Finance Board within forty-five (45) days of receipt, and a majority of the full membership of the Commission must execute a group Affidavit to that effect.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Secretary of the Commission shall obtain the signature of each member of this Commission on the group Affidavit attached hereto and incorporated herein by reference.
2. The Secretary of the Commission shall mail the duly signed group Affidavit to the Executive Secretary of the Local Finance Board, together with a certified copy of this Resolution.
3. This Resolution shall take effect immediately.

**BURLINGTON COUNTY
BRIDGE COMMISSION**

By: _____
John B. Comegno, II, Chairman

(SEAL)

Kathleen Wiseman, Secretary

AFFIDAVIT

STATE OF NEW JERSEY :
 :ss
COUNTY OF BURLINGTON :

We, the members of the Burlington County Bridge Commission being of full age and being duly sworn according to law, upon our oath, depose and say:

We are duly appointed members of the Burlington County Bridge Commission.

We have personally reviewed the findings and recommendations of the Local Finance Board rendered at a meeting of said Board on March 9, 2016, with respect to the proposed issuance by the Commission of its General Obligation Lease Revenue Refunding Bonds to refund the outstanding principal amount of the Commission's General Obligation Lease Revenue Bonds, (Resource Recovery Complex Project), Series 2006 for debt service savings.

John B. Comegno, II _____

James D. Fattorini _____

Troy E. Singleton _____

Sworn to and subscribed
before me this 14th day of June, 2016.

Notary Public of New Jersey

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-67

**RESOLUTION REQUESTING RENEWAL OF FINDINGS OF
THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A.
40A:5A-6.**

WHEREAS, February 11, 2015, the Burlington County Bridge Commission (“Commission”) adopted Resolution 2015-12 authorizing an application to the Local Finance Board for its review, pursuant to N.J.S.A. 40A:5A-6, of the proposed issuance of General Obligation Lease Revenue Refunding Bonds to refund the outstanding principal amount of the Commission’s General Obligation Lease Revenue Bonds, (Resource Recovery Complex Project), Series 2006 for debt service savings; and

WHEREAS, on March 11, 2015, the Local Finance Board issued positive findings regarding the proposed issuance of the Commission’s General Obligation Lease Revenue Refunding Bonds, (Resource Recovery Complex Project) and such findings were good for a period of one year; and

WHEREAS, the General Obligation Lease Revenue Bonds, (Resource Recovery Complex Project) were not issued due to economic and market conditions and the Commission desires to ask the Local Finance Board to renew its findings for an additional one year period; and

WHEREAS, the Commission believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the County of Burlington, New Jersey (“County”);
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and

- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the County and will not create an undue financial burden to be placed upon the County.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Commission's bond counsel, along with other representatives of the Commission, are hereby authorized to file such application and to represent the Commission in matters pertaining thereto.

Section 2. The Executive Director of the Commission is hereby directed to prepare and file a copy of the proposed resolution authorizing the issuance of the bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Section 4. This Resolution shall take effect immediately.

<u>NAME</u>	<u>RECORDED VOTE</u>		<u>ABSTAIN</u>	<u>ABSENT</u>
	<u>AYE</u>	<u>NO</u>		
John B. Comegno II	x			
James D. Fattorini	x			
Troy E. Singleton	x			

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on June 14, 2016.

Kathleen M Wiseman, Secretary

06/14/2016

Date

[SEAL]

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-68

RESOLUTION AUTHORIZING THE EXECUTION OF VARIOUS LEASE AGREEMENTS BETWEEN THE BURLINGTON COUNTY BRIDGE COMMISSION, BANC OF AMERICA PUBLIC CAPITAL CORP AND THE

**DELRAN TOWNSHIP BOARD OF EDUCATION IN CONNECTION WITH
THE GREEN ENERGY LEASE BANK.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) was duly created by Resolution of the Board of Chosen Freeholders of the County of Burlington, New Jersey (“County”), duly adopted on October 22, 1948, and is a public body corporate and politic of the State of New Jersey (“State”), pursuant to the Self-Liquidating Bridges Act, of the State of New Jersey and the acts amendatory thereof and supplemental thereto (“Act”); and

WHEREAS, the Commission established the Green Energy Lease Bank to encourage local governments to identify and implement cost-effective energy conservation measures to reduce energy costs and to save taxpayer dollars; and

WHEREAS, pursuant to the Green Energy Lease Bank Program, the Commission has agreed to provide shared services and funding to local governments to support implementation of energy conservation measures, including shared services and interim funding for (a) the preparation of Local Government Energy Audits in accordance with the New Jersey Board of Public Utilities Local Government Energy Audit Program, (b) the preparation of Energy Savings Plans in accordance with N.J.S.A. 40A:11-4.6, and (c) engineering, design and construction management services for installation of Energy Conservation Projects; and

WHEREAS, the Commission also established the Green Energy Lease Bank, with the support of the County, to assist local governments with the financing of the Energy Conservation Projects, using on-demand tax-exempt lease purchase financing; and

WHEREAS, the Delran Township Board of Education (“School District”), located in the County, determined to participate in the Greenbacks-To-Go-Green Program and has been approved by the Energy Savings Plan to develop an Energy Conservation Project; and

WHEREAS, the School District intends to finance the Energy Conservation Project consisting of the costs of design, engineering, acquisition, construction and installation of certain equipment (collectively, “Energy Conservation Project”) through the Green Energy Lease Bank, which Energy Conservation Project shall be leased by the Commission to the School District pursuant to the terms of one or more sublease agreements; and

WHEREAS, under the Green Energy Lease Bank, the Commission, as lessee, will execute a Lease Purchase Agreement (“Master Lease”) with Banc of America Public Capital Group, as lessor (“Lessor”), pursuant to which the Lessor will provide lease financing for the Green Energy Lease Bank; and

WHEREAS, under the Green Energy Lease Bank, the Lessor intends to provide funds to acquire the Energy Conservation Project, and to immediately lease the Energy Conservation Project to the Commission, all pursuant to the terms of the Master Lease;

and

WHEREAS, simultaneously, the Commission will sublease the Energy Conservation Project to the School District pursuant to the terms of a Sublease Purchase Agreement between the Commission, as sub-lessor, and the School District, as sub-lessee ("Participant Lease"), under which Participant Lease the School District will make rental payments in an amount sufficient to pay the corresponding rental payments applicable to the Energy Conservation Project, plus all administrative expenses allocated to the Participant under the Green Energy Lease Bank; and

WHEREAS, under the Master Lease, the Commission shall make rental payments to the Lessor solely from amounts received by the School District under the Participant Lease; and

WHEREAS, the Commission now desires to approve the form of the Master Lease and the Participant Lease relating to the Energy Conservation Project, and to authorize the execution and delivery of the Master Lease and Participant Lease by the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

Section 1. The Master Lease and the Participant Lease (collectively, "Leases"), in the forms presented to the Commission, are hereby approved, and the Chairman, the Executive Director, and the Chief Financial Officer (each an "Authorized Representative") are each hereby authorized to execute and deliver the Leases and the Secretary is hereby authorized to attest to the validity of each signature on the leases, with such additions, deletions or modifications as such Authorized Representative shall approve, and to deliver the same on behalf of the Commission. The execution of each of the Leases by the Authorized Representative shall evidence the Commission's approval of the terms thereof, and no further action therefore shall be required.

Section 2. Any Authorized Representative is hereby authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for the execution and delivery of the Leases and for carrying out the sale, issuance and delivery of the lease obligations, and all related transactions contemplated by this Resolution, including but not limited to the execution and delivery, for and on behalf of the Commission, of any and all instruments, opinions, affidavits, certificates, documents, Internal Revenue Service forms or other papers, and to do and to perform or cause to be done any and all acts as they may deem necessary or appropriate in order to implement the execution and delivery of the Leases and the matters herein.

Section 3. This resolution shall take effect immediately.

RECORDED VOTE

WHEREAS, the maximum amount of this contract is Twenty-Five Thousand Dollars (\$25,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 et seq. requires that a resolution authorizing the award of contracts for such services and the contract itself be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for the services as set forth above to Datamatics, and the Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Datamatics.

2. This contract is awarded through a non-fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Twenty-Five Thousand Dollars (\$25,000.00), and the contract shall extend to and until September 30, 2016.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2016-70

**RESOLUTION REGARDING THE RETIREMENT OF
WILLIAM H. DEGROFF**

WHEREAS, William H. DeGross has been a regular employee of the Burlington County Bridge Commission ("Commission") for Thirty-Two (32) years and One (1) month during which time he has served in the Police Department as a First Sergeant at both the Burlington-Bristol and Tacony-Palmyra Bridges; and

WHEREAS, William DeGross has been a good, loyal and faithful employee of the Commission; and

WHEREAS, William DeGross has requested the Burlington Commission for permission to retire effective July 1, 2016.

NOW, THEREFORE, BE IT RESOLVED that the retirement of William DeGross be granted at the June 14, 2016 meeting effective July 1, 2016 with the benefits requested by Mr. DeGross and which may be allowed by law and Commission policies and procedures; and

BE IT FURTHER RESOLVED that each Commissioner and member of the Commission staff joins in wishing Mr. DeGroff a safe, healthy, and prosperous retirement and the best in all future endeavors.

Chairman John B. Comegno, II _____

Vice-Chairman James D. Fattorini _____

Commissioner Troy E. Singleton _____

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Director Patrick Reilly remarked on Sergeant DeGroff’s nearly 30 years of service with the Commission and wished him well on his retirement. Commissioners extended thanks, appreciation, and best wishes on his retirement.

Director Clara Ruvolo shared news of an amazing mural of a “falcon in flight” that was donated and painted by New York artist BK Foxx, which is featured on the exterior of the Education Discovery Center.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>NEW HIRES – Requires Commission Approval</u>		<u>Effective</u>
Jeffrey Parente	F/T Police	05/13/16
 <u>PROBATION — Requires Commission Approval</u>		 <u>Effective</u>
Joseph Lowden	F/T Tolls	02/20/16
Danielle Garcia	P/T Tolls	05/16/16
 <u>PROMOTIONS — Require Commission Approval</u>		 <u>Effective</u>
Joseph Dey	F/T Police	05/15/16
Michael Painter	F/T Maintenance Mechanic	05/16/16
Richard McGuire	F/T Police	05/16/16
Mary Lallo	F/T Tolls	05/20/16

Chairman Comegno requested to approve by block with the exception of Danielle Garcia and Joseph Dey. Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Chairman Comegno moved to approve removal of probation of Danielle Garcia and the promotion of Joseph Dey. Commissioner Singleton seconded the motion.

VOTE: Yeas -- Comegno
 Singleton
 Abstain Fattorini

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS

Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

RESOLUTION NO. 2016-71

RESOLUTION TO CONVENE EXECUTIVE SESSION MEETING

WHEREAS, the Burlington County Bridge Commission ("Commission") is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any

educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to, information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privileges. Any pending or anticipated litigation or contract negotiation in which the public body is, or may become, a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss

of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission, County of Burlington, State of New Jersey, assembled in public session, that an Executive Session executive to the public shall be held in the Administration Building of the Commission, 1300 Route 73 North, Palmyra, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in executive session may be disclosed to the public upon the determination of the Commission that the public interest will no longer be served by such confidentiality.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

MOTION TO RETURN TO PUBLIC SESSION

Commissioner Singleton moved to return to public session. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Chairman Comegno asked for a motion to extend leave for James Jeffers retroactive from May 25, 2016 to the date of the next Commission meeting. Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Executive Jeffers requested permissions for an RFP for toll consulting services; to attend NJLOM Conference in November 2016; to bid for salt (CG-90) and to bid for electronic equipment. Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Chairman Comegno asked for any further business to come before the Commission. Hearing none, Chairman Comegno asked for a motion to adjourn the meeting. Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Respectfully submitted,



Kathleen M. Wiseman
Secretary