

**BURLINGTON COUNTY BRIDGE COMMISSION**  
**MEETING MINUTES**  
**February 14, 2017**

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Commission Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on November 22, 2016 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden *Courier Post* and *Burlington County Times* for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II  
Vice-Chairman James D. Fattorini  
Commissioner Troy E. Singleton (via phone conference)

Others Present: John D. Jeffers, Executive Director  
Christine J. Nociti, Chief Financial Officer  
Kathleen M. Wiseman, Secretary/Office Mgr/Mgr of Records  
Anthony T. Drollas Jr., Solicitor  
Constance Borman, Human Resources Director  
Clara Ruvolo, Director, Palmyra Cove Nature Park  
James Fletcher, Director, Projects & Engineering  
Stanley Ozalis, Manager, Technical Operations  
Phillip Adams, Director, Burlington-Bristol Bridge & Tacony-Palmyra Bridge  
Mark Remsa, Director of Economic Development  
Ellen Brennan, Health and Benefits Coordinator  
Dave Leh, Accountant  
Michael McCarron, Director of Tolls and Tower Operations  
Michelle Chiemiego, Purchasing Agent  
Jeffrey Kish, Administrative Assistant/Tolls  
Marie Ozalis, Administrative Assistant  
John Zarsky, Pennoni Engineering  
Sascha Harding, Pennoni Engineering

Chairman Comegno led the flag salute followed by a moment of silence.

**APPROVAL OF THE MINUTES**

Vice-Chairman Fattorini moved to approve the minutes of January 13, 2017. Commissioner Singleton seconded the motion. The motion passed unanimously.

## **ACCEPTANCE OF ECONOMIC DEVELOPMENT MINUTES**

Commissioner Singleton moved to accept the minutes of the January 2017 Economic Development Meeting. Vice-Chairman Fattorini seconded the acceptance. Acceptance passed unanimously.

## **DISBURSEMENTS LIST**

Vice-Chairman Fattorini moved to approve disbursements made from January 14, 2017 through February 14, 2017 as included in the list as presented. Commissioner Singleton seconded the motion. The motion passed with the following abstentions:

Vice-Chairman Fattorini abstained from Voucher Number 17-00017; and Commissioner Singleton abstained from Voucher Numbers 17-00579, 17-00581, 17-00643, 17-00644, 17-00648, 17-00026, 17-00024, 17-00022, 17-00591, 17-00585, and 17-00586.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Jeffers asked the Commission to consider the following resolutions.

### **RESOLUTION NO. 2017-8**

#### **RESOLUTION AWARDING YEAR TWO OF THE MAINTENANCE AND TOLL UNIFORMS TO GRAVES UNIFORMS, LLC.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires a vendor to provide uniforms for its maintenance and toll department employees; and

**WHEREAS**, bids were solicited by the Purchasing Agent for a contract entitled "Maintenance and Toll Uniforms (BCBC-201601)" for the period March 1, 2016 to February 28, 2017 with an option of a one (1) year extension expiring on February 28, 2018 pursuant to N.J.S.A. 40A:11-16(6); and

**WHEREAS**, a recommendation from Commission staff identifies the lowest responsive, responsible bidder based on line item grouping, resulting in multiple awards from this solicitation in order for the Commission to receive the lowest price per line item group, awards are contained in other resolutions for the Commission's consideration; and

**WHEREAS**, Commission staff recommended that the Commission award a contract for Year One (March 1, 2016 through February 28, 2017) to Graves Uniforms, LLC. ("Graves Uniforms") in the amount of \$39,210.50 with the option to award the contract to Graves Uniforms for Year Two in the amount of \$54,401.40; and

**WHEREAS**, Commission staff has recommended to the Commission that the Commission award the contract for option Year Two to Graves Uniforms, based upon

satisfactory performance during the previous year; and

**WHEREAS**, the Chief Financial Officer of the Commission has determined that sufficient funds are available for payment for said services, as evidenced by the Certificate of Availability of Funds attached hereto and made a part thereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards Year Two of the contract titled "Maintenance and Toll Uniforms (BCBC-201601)" to Graves Uniforms, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Graves Uniforms.

2. The maximum amount of this contract shall not exceed Fifty-Four Thousand, Four Hundred One Dollars and Forty Cents (\$54,401.40) and the contract shall extend for the period March 1, 2017 through February 28, 2018.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2017-9**

**RESOLUTION AWARDING YEAR TWO OF THE MAINTENANCE AND TOLL UNIFORMS TO SPECIALTY GRAPHICS, LLC.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires a vendor to provide uniforms for its maintenance and toll department employees; and

**WHEREAS**, bids were solicited by the Purchasing Agent for a contract entitled "Maintenance and Toll Uniforms (BCBC-201601)" for the period March 1, 2016 to February 28, 2017 with an option of a one (1) year extension expiring on February 28, 2018 pursuant to N.J.S.A. 40A:11-16(6); and

**WHEREAS**, a recommendation from Commission staff identifies the lowest responsive, responsible bidder based on line item grouping, resulting in multiple awards from this solicitation in order for the Commission to receive the lowest price per line item group, awards are contained in other resolutions for the Commission's consideration; and

**WHEREAS**, Commission staff recommended that the Commission award a contract for Year One (March 1, 2016 through February 28, 2017) to Specialty Graphics, LLC. ("Specialty Graphics") in the amount of \$38,510.00 with the option to award the contract to Specialty Graphics for Year Two in the amount of Forty-Six Thousand, Four Hundred Ninety Dollars (\$46,490.00); and

**WHEREAS**, Commission staff has recommended to the Commission that the Commission award the contract for option Year Two to Specialty Graphics, based upon satisfactory performance during the previous year; and

**WHEREAS**, the Chief Financial Officer of the Commission has determined that sufficient funds are available for payment for said services, as evidenced by the Certificate of Availability of Funds attached hereto and made a part thereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards Year Two of the contract titled "Maintenance and Toll Uniforms (BCBC-201601)" to Specialty Graphics, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with Specialty Graphics.

2. The maximum amount of this contract shall not exceed Forty-Six Thousand, Four Hundred Ninety Dollars (\$46,490.00) and the contract shall extend for the period March 1, 2017 through February 28, 2018.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2017-10**

**RESOLUTION AWARDING YEAR TWO OF THE MAINTENANCE AND TOLL UNIFORMS TO RED THE UNIFORM TAILOR, INC.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") requires a vendor to provide uniforms for its maintenance and toll department employees; and

**WHEREAS**, bids were solicited by the Purchasing Agent for a contract entitled "Maintenance and Toll Uniforms (BCBC-201601)" for the period March 1, 2016 to February 28, 2017 with an option of a one (1) year extension expiring on February 28, 2018 pursuant to N.J.S.A. 40A:11-16(6); and

**WHEREAS**, a recommendation from Commission staff identifies the lowest responsive, responsible bidder based on line item grouping, resulting in multiple awards from this solicitation in order for the Commission to receive the lowest price per line item group, awards are contained in other resolutions for the Commission's consideration; and

**WHEREAS**, Commission staff recommended that the Commission award a contract for Year One (March 1, 2016 through February 28, 2017) to Red The Uniform Tailor, Inc. ("RTUT") in the amount of \$25,224.00 with the option to award the contract to RTUT for Year Two in the amount of \$24,975.00; and

**WHEREAS**, Commission staff has recommended to the Commission that the Commission award the contract for option Year Two to RTUT, based upon satisfactory performance during the previous year; and

**WHEREAS**, the Chief Financial Officer of the Commission has determined that sufficient funds are available for payment for said services, as evidenced by the Certificate of Availability of Funds attached hereto and made a part thereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards Year Two of the contract titled "Maintenance and Toll Uniforms (BCBC-201601)" to RTUT, and the Executive Director and the Secretary of the Commission are hereby authorized to execute a contract with RTUT.

2. The maximum amount of this contract shall not exceed Twenty-Four Thousand, Nine Hundred Seventy-Five Dollars (\$24,975.00) and the contract shall extend for the period March 1, 2017 through February 28, 2018.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2017-11**

**RESOLUTION EXTENDING THE CONTRACT WITH NETCARRIER  
(NO ADDITIONAL APPROPRIATION).**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a firm to provide various voice communication services for the Commission; and

**WHEREAS**, pursuant to Resolution No. 2011-60, the Commission entered into a contract with NetCarrier to provide these voice communication services; and

**WHEREAS**, additional voice communication services under this contract are required until the complete transition of all voice service lines from Netcarrier to the new voice communications carrier, and it is therefore necessary to extend the contract to and until the completion and transition of all existing Commission voice lines.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2011-60 appointing NetCarrier are incorporated herein by reference, and for the reasons hereinabove expressed,

the existing contract between the Commission and NetCarrier is hereby extended to and until the completion and transition of all existing voice lines.

2. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2017-12**

**RESOLUTION EXTENDING YEAR TWO OF THE POLICE UNIFORMS AND ACCESSORIES CONTRACT TO LAWMEN SUPPLY COMPANY (NO ADDITIONAL APPROPRIATION).**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) requires a vendor to provide uniforms for its police department employees; and

**WHEREAS**, bids were solicited by the Purchasing Agent for a contract entitled “Police Uniforms and Accessories (BCBC-201501)” for the period February 1, 2015 to January 31, 2016 with an option of a one (1) year extension expiring on January 31, 2017 pursuant to N.J.S.A. 40A:11-16(6); and

**WHEREAS**, Commission staff recommended that the Commission award a contract for Year One (February 1, 2015 through January 31, 2016) to Lawmen Supply Company (“Lawmen”) with the option to award the contract to Lawmen for Year Two; and

**WHEREAS**, pursuant to Resolution No. 2016-9, the Commission entered into Year Two of a contract with Lawmen for the period February 1, 2016 through January 31, 2017; and

**WHEREAS**, Commission staff is currently reviewing uniform specifications for bid solicitations of a new contract, and finds it necessary to extend Year Two of the contract an additional 3 months until a new solicitation has advertised and been recommended for award.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2016-9 appointing Lawmen are incorporated herein by reference, and for the reasons hereinabove expressed, the existing contract between the Commission and Lawmen is hereby extended to and until April 30, 2017.

2. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2017-13**

**RESOLUTION AMENDING THE CONTRACT WITH  
INTELLIGENT INFRASTRUCTURE SYSTEMS, LLC.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a firm capable of designing and developing an asset management system with implementation tools; and

**WHEREAS**, pursuant to Resolution No. 2012-93, the Commission entered into a contract with Intelligent Infrastructure Systems, LLC ("IIS") to provide those professional engineering services, with the work to be performed in an orderly series of phases; and

**WHEREAS**, IIS has proposed a 4 task proposal for modifications and upgrades to the existing structural health monitoring system of the Tacony-Palmyra and Burlington-Bristol Bridges, it is necessary to increase the contract by an additional One Hundred Eighty-Nine Thousand Dollars (\$189,000.00).

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2012-93 appointing IIS are incorporated herein by reference, and for the reasons hereinabove expressed, the sum of One Hundred Eighty Nine Thousand Dollars (\$189,000.00) be and hereby is appropriated to pay the fees, expenses and costs for the work associated with the modifications and upgrades to the existing structural health monitoring system of the Tacony-Palmyra and Burlington-Bristol Bridges.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2017-14**

**RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR  
THE BURLINGTON-BRISTOL BRIDGE (BRIDGE AND  
TOLL PLAZA) AND THE TACONY-PALMYRA BRIDGE  
(TOLL PLAZA) COMMERCIAL COATING REMOVAL,**

**REHABILITATION AND PAINTING PROJECT BCBC-201602.**

**WHEREAS**, pursuant to Resolution No. 2016-50, the Burlington County Bridge Commission (“Commission”) awarded a contract to Allied Painting, Inc.. (“Allied”) for the project titled “Burlington-Bristol Bridge (Bridge and Toll Plaza) and the Tacony-Palmyra Bridge (Toll Plaza) Commercial Coating Removal, Rehabilitation and Painting Project (BCBC-201602)”; and

**WHEREAS**, the Project Engineer recommended by memorandum dated February 9, 2017 that Change Order No. 1 be approved, providing for the following: costs for the removal of newly discovered asbestos material, and labor and material costs for painting additional, field adjusted canopy square footage at each toll plaza; and

**WHEREAS**, this Change Order No. 1 requires an increase of \$400,550.51 in the contract price, bringing the new contract total to \$15,086,650.51.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 1 for Allied for the project titled “Burlington-Bristol Bridge (Bridge and Toll Plaza) and the Tacony-Palmyra Bridge (Toll Plaza) Commercial Coating Removal, Rehabilitation and Painting Project (BCBC-201602)”.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2017-15**

**RESOLUTION AUTHORIZING THE COMMISSION TO PARTICIPATE IN A SHARED PUBLICLY ADVERTISED REQUEST FOR QUALIFICATIONS TO CREATE A SHARED POOL OF QUALIFIED PROFESSIONALS FOR USE BY THE VARIOUS SHARED SERVICES ENTITIES.**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) places the public trust above all else, and remains steadfast in its commitment to adhering to the highest ethical standards in the conduct of its business on behalf of its users, toll payers, and the taxpayers of Burlington County; and

**WHEREAS**, in furtherance of those standards, the Commission instituted a competitive quality based, fair and open process for soliciting qualifications and/or proposals for professional services contracts pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and

**WHEREAS**, the Commission has recurring needs for one or more of the following



professional services including, but not limited to: evaluation and design of roads/highways, bridges, structures, traffic safety, transportation, soils, landscape, geotechnical, planning, land surveying and storm water design and/or management; environmental regulations including Federal, State, and local permitting, environmental analysis, and construction inspection and management and related matters within the purview of the Commission; and

**WHEREAS**, the Commission has entered into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders (hereinafter "County"), Rowan College at Burlington County, Burlington County Institute of Technology/Special Services School and Burlington County Library Commission (hereinafter "Shared Services Entities") whereby those entities agreed to share services as agreed to by the parties; and

**WHEREAS**, the Commission desires to utilize a shared publicly advertised Request for Qualifications ("RFQ") to create a shared pool of qualified professionals for use by the various Shared Services Entities for the years 2017-2018 with the County acting as the lead agency for the issuance of the RFQ and the creation of the pool; and

**WHEREAS**, the professionals selected for the pool shall be required to enter into open-ended contracts by the County, after which each Shared Service Entity may solicit proposals and enter into contracts for specified project assignments as needed by the respective entity.

**NOW, THEREFORE, BE IT RESOLVED** that the Burlington County Bridge Commission through the Shared Services Agreement authorizes the Burlington County Board of Chosen Freeholders, as lead agency to:

1. Prepare a competitive quality based, fair and open RFQ for professional services pursuant to N.J.S.A. 19:44A-20.4 et. seq. for use by the Shared Services Entities as required.
2. Make said RFQ available at no cost to professionals that desire to provide the required engineering services detailed therein.
3. Publish notice of the issuance and availability of said RFQ.
4. Establish a committee to review responses to the RFQ, which committee shall submit a written report to the County making recommendation as to which professionals shall be included in the Shared Services Pool of Qualified Professional Service Providers for the years 2017-2018.
5. Establish the Shared Services Pool of Qualified Professional Service Providers for the years 2017-2018 for use by the Shared Services Entities.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2017-16**

**RESOLUTION TRANSFERRING OWNERSHIP OF A  
VEHICLE TO THE BURLINGTON COUNTY SHERIFF'S  
DEPARTMENT.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") is the owner of a 2011 Chevrolet Tahoe, VIN #1GNLC2E03BR241436; and

**WHEREAS**, it has been determined by the Commission that said vehicle is no longer needed for Commission transportation; and

**WHEREAS**, the Commission has been advised that the Burlington County Sheriff's Department has a need for said vehicle.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission that title to said vehicle shall be transferred to the Burlington County Sheriff's Department, and that the insurance agent for the Commission shall be advised that the Commission no longer owns said vehicle.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

**RESOLUTION NO. 2017-17**

**RESOLUTION UPDATING BURLINGTON COUNTY  
BRIDGE COMMISSION'S POLICIES.**

**WHEREAS**, the Burlington County Bridge Commission ("Commission") intends to update its policy manual to include the following revisions which were previously approved and are set forth below for the record and for clarification:

Policy #7 VACATION TIME, Policy #7A PERSONAL TIME, Policy #8 SICK LEAVE, Policy #10 DEATH BENEFIT, Policy #33 HEALTH COVERAGE, and Policy #34 SICK, ACCIDENT & LIFE INSURANCE

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission that the Commission's policy manual is hereby updated as hereinabove expressed; and

**BE IT FURTHER RESOLVED** that the Commission hereby directs the Executive Director to proceed with the revisions of the Commission's policy manual consistent with the goals of the Commission.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

### HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<b><u>NEW HIRES – Requires Commission Approval</u></b>		<b><u>Effective</u></b>
Timothy Ryan	FT Administration	02/06/17
Matthew Fields	PT Police	02/08/17
Rodney Hubbs	FT Police	02/13/17
<b><u>PROBATION — Requires Commission Approval</u></b>		<b><u>Effective</u></b>
Michael Hailey	FT Tolls	01/15/17
<b><u>RETIREMENT — Requires Commission Approval</u></b>		<b><u>Effective</u></b>
Whitney N. Yearly	FT Dispatcher	02/01/17
William K. Adams	FT Maintenance	05/01/17
Gail M. Fortino	FT Tolls	06/01/17
<b><u>RESIGNATION – Requires Commission Approval</u></b>		<b><u>Effective</u></b>
Kevin Wright	PT Police	01/25/17

Chairman Comegno requested to approve by block. Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

### OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

### NEW BUSINESS

Chairman Comegno called for any new business to come before the Commission.

### PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

**RESOLUTION NO. 2017-18**

**RESOLUTION TO CONVENE EXECUTIVE SESSION  
MEETING**

**WHEREAS**, the Burlington County Bridge Commission (“Commission”) is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to, information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property

or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privileges. Any pending or anticipated litigation or contract negotiation in which the public body is, or may become, a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Burlington County Bridge Commission, County of Burlington, State of New Jersey, assembled in public session, that an Executive Session executive to the public shall be held in the Administration Building of the Commission, 1300 Route 73 North, Palmyra, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in executive session may be disclosed to the public upon the determination of the Commission that the public interest will no longer be served by such confidentiality.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

**MOTION TO RETURN TO PUBLIC SESSION**


Commissioner Singleton moved to return to public session. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Executive Director Jeffers asked for the following permissions: 1) to travel to 2017 IBTTA Conferences; 2) to go out for two Economic Development RFP's; and 3) Motion to Approve transition plan for Palmyra Cove Nature Park and other employee compensation as discussed in Executive Session.

Chairman Comegno requested to approve by block. Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Chairman Comegno asked for any further business to come before the Commission. Hearing none, Commissioner Singleton moved to adjourn the meeting. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Respectfully submitted,

  
Kathleen M. Wiseman  
Secretary