

BURLINGTON COUNTY BRIDGE COMMISSION

MEETING MINUTES

November 6, 2014

Chairman Comegno called the meeting to order. The Compliance Statement was read by the Secretary:

“This meeting is to be conducted in accordance with notice requirements of P.L. 1975, CH. 231. A ‘Notice of Meeting’ was posted in a public place on October 6, 2014 at the entrance to the Administration Building, Headquarters of this Commission, with copies of such notice being delivered to the Camden Courier Post and Burlington County Times for publication and posted on the Burlington County Bridge Commission Website.”

Commissioners Present: Chairman John B. Comegno II
Vice-Chairman James D. Fattorini
Commissioner Troy E. Singleton

Others Present: John D. Jeffers, Executive Director
Christine J. Nociti, Chief Financial Officer
Kathleen M. Wiseman, Secretary
Anthony T. Drollas Jr., Solicitor
Elizabeth Verna, Director of Communications
Constance Borman, Human Resource Director
James Fletcher, Manager, Tacony-Palmyra Bridge
Phillip Adams, Manager, Burlington-Bristol Bridge
Patrick Reilly, Director of Public Safety and Security
Clara Ruvolo, Director, Palmyra Cove Nature Park
Mark Remsa, Director of Economic Development
Ellen Brennan, Health and Benefits Coordinator
Dave Leh, Accountant
Russell Adams, Maintenance Supervisor
Robert Rein, Director of Tolls and Tower Operations
Michael McCarron, Assistant to Director of Tolls and Tower Operations
Sascha Harding, Pennoni Engineering
Lawrence Egan, Pennoni Engineering
John Zarsky, Pennoni Engineering

Chairman Comegno led the flag salute followed by a moment of silence.

Solicitor Drollas then announced it was the Commission's annual reorganization meeting and opened the floor for nominations for position of Chairman. Commissioner Singleton nominated John Comegno for the position of Chairman; Vice-Chairman Fattorini seconded and Chairman Comegno accepted the nomination. Commissioner Singleton moved to close nominations and Vice-Chairman Fattorini seconded the motion.

**ROLL CALL VOTE: Yeas -- Comegno
 Fattorini
 Singleton**

Chairman Comegno expressed his appreciation for re-election and thanked his fellow Commissioners for their confidence in him. Chairman Comegno noted that the Commission continues to save millions of dollars for Burlington County residents and is proud of all that has been accomplished. He remains committed to finding new and better ways to help the taxpayers of Burlington County.

Chairman Comegno then opened the floor for nominations for position of Vice Chairman, and nominated Vice-Chairman Fattorini. Commissioner Singleton seconded and Vice-Chairman Fattorini accepted the nomination. Chairman Comegno then asked for a motion to close nominations; Commissioner Singleton motioned and Chairman Comegno seconded.

**ROLL CALL VOTE: Yeas -- Comegno
 Fattorini
 Singleton**

Vice-Chairman Fattorini thanked the Commission upon his reelection and acknowledged that he looks forward to great things with great people.

Solicitor Drollas asked that the minutes reflect the election of Chairman and Vice-Chairman.

RESOLUTION NO. 2014-90

RESOLUTION APPOINTING CHAIRMAN

BE IT RESOLVED by the Burlington County Bridge Commission ("Commission") that John B. Comegno II is elected Chairman of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2015.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-91

RESOLUTION APPOINTING VICE CHAIRMAN

BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that James D. Fattorini is appointed Vice Chairman of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2015.

Commissioner Singleton moved to approve. Chairman Comegno seconded the motion. The motion passed unanimously.

APPROVAL OF THE MINUTES

Commissioner Singleton moved to adopt the minutes of October 15, 2014. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

DISBURSEMENTS LIST

Vice-Chairman Fattorini moved to approve disbursements made from October 16, 2014 through November 6, 2014 as included in the list as presented. Commissioner Singleton seconded the motion. The motion passed with the following abstentions:

Vice-Chairman Fattorini abstained from Voucher Number 14-02496; and Commissioner Singleton abstained from Voucher Numbers 14-02483, 14-02496, 14-02498, and 13-02751.

Because of abstentions on 14-02496 by both Vice-Chairman Fattorini and Commissioner Singleton, Chairman Comegno invoked the doctrine of necessity, thus moving and approving the motion.

ROLL CALL VOTE: **Yeas -- Comegno**
 Abstain Fattorini
 Singleton

EXECUTIVE DIRECTOR’S REPORT

Executive Director Jeffers asked the Commission to consider the following resolutions. Chairman Comegno suggested that they move Resolutions 2014-92 through 2014-117 by block. For those resolutions, Vice-Chairman Fattorini moved to

approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Chairman Comegno further suggested that they move Resolutions 2014-120 through 2014-125 by block. For those resolutions, Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

The Commission considered the following resolutions:

RESOLUTION NO. 2014-92

RESOLUTION APPOINTING TREASURER

BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that Christine J. Nociti be and is hereby appointed Treasurer, with the appointment expiring at the Reorganization Meeting in November, 2015; and

BE IT FURTHER RESOLVED that a bond shall be acquired for the said Christine J. Nociti in the sum of \$500,000.00, the premium shall be paid by the Commission.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-93

RESOLUTION APPOINTING SECRETARY

BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that Kathleen M. Wiseman is appointed Secretary of the Commission to serve for a term of one year, with the appointment expiring at the Reorganization Meeting in November, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-94

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR PUBLIC NOTICES.

BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that the BURLINGTON COUNTY TIMES of Willingboro, New Jersey, shall be the official newspaper for public notices of the Commission for the period November, 2014 to and until the Reorganization Meeting to be held in November, 2015; and

BE IT FURTHER RESOLVED by the Commission, that the COURIER POST of Cherry Hill, New Jersey, shall be the second official newspaper for public notices of the Commission for the period November, 2014 to and until the Reorganization Meeting to be held in November, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-95

RESOLUTION DESIGNATING ANNUAL NOTICE OF MEETINGS

WHEREAS, the Open Public Meetings Act permits a public body at its Reorganization Meeting to adopt and disseminate an “Annual Notice” of the regular meetings to be held by the public body during the coming year showing the time, date and location, to the extent known, of each meeting to be held during that forthcoming year:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission (“Commission”) that the regular meetings of the Commission shall be held at the Administration Building, headquarters of this Commission, 1300 Route 73 North, Palmyra, New Jersey on the following dates:

December 10, 2014 @ 6:00 p.m.	June 9, 2015 @ 6:00 p.m.
January 13, 2015 @ 12:30 p.m.	July 14, 2015 @ 12:30 p.m.
February 11, 2015 @ 12:30 p.m.	August 11, 2015 @ 6:00 p.m.
March 10, 2015 @ 12:30 p.m.	September 9, 2015 @ 12:30 p.m.
April 14, 2015 @ 6:00 p.m.	October 14, 2015 @ 6:00 p.m.
May 12, 2015 @ 12:30 p.m.	November 10, 2015 @ 12:30 p.m.

BE IT FURTHER RESOLVED that the annual Reorganization Meeting will be at 12:30 p.m. on Tuesday, November 10, 2015.

FORMAL ACTION MAY BE TAKEN at all of the above listed meetings on any and all business involving the Commission.

BE IT FURTHER RESOLVED that copies of this “Annual Notice” Resolution be sent to the offices of the Burlington County Times and the Courier Post, to the

Burlington County Clerk to be posted, and shall be posted on the bulletin board and website of the Commission, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-96

RESOLUTION APPOINTING THE AFFIRMATIVE ACTION PUBLIC AGENCY COMPLIANCE OFFICER.

WHEREAS, the Burlington County Bridge Commission (“Commission”) desires to appoint an Affirmative Action Public Agency Compliance Officer (“PACO”) for the Commission who shall have the responsibility to review and enforce public contract affirmative action requirements of Federal and State law; and

WHEREAS, the Commission is satisfied that Michelle L. Chiemiego, Procurement Officer, is both knowledgeable and capable of performing the duties required of a PACO for the Commission:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that Michelle L. Chiemiego shall serve as the Commission PACO with the appointment expiring at the Reorganization Meeting in November, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-97

RESOLUTION AUTHORIZING THE ADOPTION OF A CASH MANAGEMENT PLAN.

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:5-14 et seq., a public entity such as the Burlington County Bridge Commission (“Commission”) is authorized to establish a cash management plan to facilitate cash management and accountability; and

WHEREAS, the Commission auditor has advised the Commission that it is both desirable and prudent to adopt a cash management plan which has been developed by the auditor with the assistance of the administrative staff:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that for the reasons set forth above the Commission hereby authorizes the adoption of a cash management plan for the Commission, to facilitate Commission cash management and accountability, in accordance with the recommendation of the Commission auditor.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-98

RESOLUTION APPOINTING THE CUSTODIAN OF GOVERNMENT RECORDS.

WHEREAS, the Open Public Records Act, P.L. 2001, Ch. 404, N.J.S.A. 47:1A-1 et seq. provides that certain Government Records shall be accessible for inspection, copying, or examination by citizens of this State, with certain exceptions, and also provides that in the case of a public agency, a “Custodian of Government Records” may be officially designated by formal action of the agency’s director or governing body, as the case may be; and

WHEREAS, the Burlington County Bridge Commission (“Commission”) is satisfied that Kathleen M. Wiseman is both knowledgeable and capable of performing the duties required of a Custodian of Government Records for the Commission pursuant to the Open Public Records Act:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that Kathleen M. Wiseman shall serve as the Commission’s Custodian of Government Records with the appointment expiring at the Reorganization Meeting in November, 2015.

BE IT FURTHER RESOLVED that the Commission is hereby authorized, empowered, and directed to defend, indemnify, and hold harmless the Custodian of Government Records from and against any and all claims, demands, judgments, causes of action, costs, and expenses, of any kind whatsoever, arising from or relating to the Custodian of Government Records fulfilling her responsibilities under the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-99

**RESOLUTION AWARDING A CONTRACT TO CAPEHART
SCATCHARD TO ACT AS SOLICITOR AND GENERAL COUNSEL.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a solicitor to provide legal services to the Commission including general supervision over the problems of law which concern the Commission; attendance at official Commission meetings; furnishing of such legal opinions and the rendering of such legal advice as may be requested pertaining to Commission business; the examination of certain contracts to which the Commission is or may become a party when that shall be necessary; the oversight of litigation to which the Commission may become a party; and such other matters as shall be assigned by the Commission; and

WHEREAS, the Commission has determined that it requires the legal advice and services of a law firm with expertise in certain legal matters involving the Commission in the areas primarily consisting of serving as the Commission’s general counsel to include general representation of the Commission in matters involving its economic development authority and initiatives; providing advice and representation on matters involving: administrative, governmental, and regulatory issues; contractual and personnel matters; employment-related matters including workers’ compensation, labor negotiations and collective bargaining issues; litigation matters; real estate and related matters; and insurance and related matters; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Capehart Scatchard (“Capehart”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Capehart has the required knowledge and expertise to perform the requisite professional legal services; and

WHEREAS, the maximum amount of this contract is Eight Hundred Thousand Dollars (\$800,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Capehart.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Eight Hundred Thousand Dollars (\$800,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-100

RESOLUTION AWARDING A CONTRACT FOR BANKING SERVICES TO REPUBLIC BANK.

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of a banking institution that is capable of supplying various financial instruments of deposit and various financial banking services including, but not limited to, certificates of deposit, interest bearing checking, automated clearing house services, armored motor services, direct deposit, and wire transfers as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Republic Bank submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Republic Bank has the required knowledge and expertise to perform the requisite banking services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Republic Bank.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-101

RESOLUTION AWARDING A CONTRACT FOR COMPUTER CONSULTING SERVICES TO CONSULTING IMS.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires certain computer consulting services, specifically analyzing and integrating hardware and software programming systems with LAN platforms and other computer consulting services; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Consulting IMS (“IMS”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IMS has the required knowledge and expertise to perform the requisite computer consulting services; and

WHEREAS, the maximum amount of this contract is Seventy-Five Thousand Dollars (\$75,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IMS.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Seventy-Five Thousand Dollars (\$75,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-102

RESOLUTION AWARDING A CONTRACT FOR DATABASE CONSULTING SERVICES TO CAS SYSTEMS, INC.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires certain database consulting services, specifically for network, hardware and software support services, and enhancement of EZ-Pass and electronic toll collection systems and other database consulting services; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that CAS Systems, Inc. (“CAS”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that CAS has the required knowledge and expertise to perform the requisite database consulting services; and

WHEREAS, the maximum amount of this contract is Sixty-Five Thousand Dollars (\$65,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with CAS.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Sixty Five Thousand Dollars (\$65,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-103

RESOLUTION AWARDING A CONTRACT FOR BOND COUNSEL SERVICES TO CAPEHART SCATCHARD.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the legal advice and services of a law firm with expertise in certain legal matters involving the Commission in the areas primarily consisting of matters involving its economic development authority and initiatives, including serving as bond counsel; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Capehart Scatchard (“Capehart”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Capehart has the required knowledge and expertise to perform the requisite professional legal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Capehart.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-104

RESOLUTION AWARDING A CONTRACT FOR ECONOMIC DEVELOPMENT, REDEVELOPMENT, PLANNING & GRANT-WRITING SERVICES TO COMMUNITY GRANTS, PLANNING & HOUSING, LLC.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a firm capable of assisting the Commission in its economic development and redevelopment initiatives and projects which may entail, among other things: providing research, advice and consultation to the Commission regarding local, regional, and statewide economic development and/or redevelopment initiatives, planning, grant-writing, and shared services; attending scheduled and/or other meetings as requested by the Commission and/or its economic development committee; updating the Commission regarding the status of proposed and pending legislation, regulations, or orders which may involve and/or affect the Commission; scheduling and/or attending meetings by or on behalf of the Commission (with local, regional, or state representatives or officials) as such meetings may relate to the economic development, shared services, or other activities of the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that CGP&H, LLC (“CGP&H”) submitted a proposal that provided favorable terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that the firm CGP&H has the required knowledge and expertise to perform the requisite services; and

WHEREAS, the maximum amount of this contract is Three Hundred Fifty Thousand Dollars (\$350,000.00), and sufficient funds are available for payment for the

aforementioned services as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services, and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with CGP&H.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Three Hundred Fifty Thousand Dollars (\$350,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-105

RESOLUTION AWARDING A CONTRACT FOR EMPLOYEE ASSISTANCE SERVICES TO COOPER UNIVERSITY HOSPITAL EMPLOYEE ASSISTANCE PROGRAM.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a mental health professional capable of providing employee assistance professional services for the Bridge Commission employees and their families; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Cooper University Hospital Employee Assistance Program (“Cooper EAP”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Cooper EAP has the required knowledge and expertise to perform the requisite employee assistance services; and

WHEREAS, the maximum amount of this contract is Six Thousand, Seventy Dollars (\$6,070.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Cooper EAP.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Six Thousand, Seventy Dollars (\$6,070.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-106

RESOLUTION AWARDING A CONTRACT FOR EMPLOYEE PSYCHOLOGICAL TESTING SERVICES TO THE BURLINGTON CENTER FOR HUMAN GROWTH, INC.

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of a mental health professional to provide comprehensive clinical interview and assessment services for applicants for employment by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that the Burlington Center for Human Growth, Inc. (“BCHG”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that BCHG has the required knowledge and expertise to perform the requisite professional employment psychological testing services; and

WHEREAS, the maximum amount of this contract is Five Thousand Dollars (\$5,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with BCHG.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Five Thousand Dollars (\$5,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-107

RESOLUTION AWARDING A CONTRACT FOR THE SUPPORT AND MAINTENANCE OF THE COMMISSION'S COMPUTERIZED ELECTRONIC TOLL COLLECTION SYSTEM TO PARSONS ENVIRONMENT & INFRASTRUCTURE GROUP INC.

WHEREAS, the Burlington County Bridge Commission ("Commission") has determined that it requires the services of a consulting engineer with expertise in matters involving the support and maintenance of network, hardware and software of the Commission's computerized electronic toll collection system; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Parsons Environment & Infrastructure Group, Inc. (“Parsons”) submitted a proposal that provided the best contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Parsons has the required knowledge and expertise to perform such services on behalf of the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract shall be Two Hundred Thousand Dollars (\$200,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Commission hereby awards a contract for computerized electronic toll collections system support and maintenance as set forth above to Parsons, and the Executive Director and the Secretary of the Commission are hereby authorized to execute an Agreement with Parsons.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Two Hundred Thousand Dollars (\$200,000.00), and the contract shall extend from December 1, 2014 through November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-108

RESOLUTION AWARDING A CONTRACT FOR FINANCIAL ADVISORY SERVICES TO ACACIA FINANCIAL GROUP, INC.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a financial advisory/consulting firm to provide financial advisory and consulting services to include, but not be limited to, consultation and advice to the Commission regarding its economic development and improvement authority initiatives; pooled lease, loan, and other financial transactions; Commission

investments; and other financial advisory services which may be requested by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Acacia Financial Group, Inc. (“Acacia”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Acacia has the required knowledge and expertise to perform the requisite professional financial services; and

WHEREAS, the maximum amount of this contract is Fifty Thousand Dollars (\$50,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Acacia.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed Fifty Thousand Dollars (\$50,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-109

RESOLUTION AWARDING A CONTRACT TO ANDERSON JACKSON & METTS INSURANCE MANAGEMENT TO SERVE AS THE COMMISSION’S HEALTHCARE INSURANCE BROKER.

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an Insurance Broker with expertise in healthcare and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Anderson Jackson & Metts Insurance Management (“AJM”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that the firm AJM has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, the Commission has determined to appoint AJM as its Healthcare Insurance Broker for medical/hospitalization, dental and prescription; and

WHEREAS, AJM shall be entitled to receive consideration directly from insurance providers based on a percentage of the premiums paid by the Commission for certain policies obtained on its behalf by AJM as shall be determined; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such healthcare insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with AJM for the services hereinabove expressed.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The contract shall extend for the term of one (1) year from December 1, 2014, to and until November 30, 2015.
4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-110

**RESOLUTION AWARDING A CONTRACT TO EJA/CAPACITY
BENEFITS AGENCY LLC TO SERVE AS THE COMMISSION'S
HEALTHCARE INSURANCE BROKER.**

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in healthcare and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that EJA/Capacity Benefits Agency LLC ("EJA") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that the firm EJA has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, the Commission has determined to appoint EJA as its Healthcare Insurance Broker for vision, life insurance, and other services to be identified; and

WHEREAS, EJA shall be entitled to receive consideration directly from insurance providers based on a percentage of the premiums paid by the Commission for certain policies obtained on its behalf by EJA as shall be determined; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such healthcare insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with EJA for the services hereinabove expressed.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The contract shall extend for the term of one (1) year from December 1, 2014, to and until November 30, 2015.

4. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-111

**RESOLUTION AWARDING A CONTRACT TO PROVIDE
HEALTHCARE SERVICES TO WORKNET.**

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it is in the public interest to retain the services of a medical group to provide pre-employment, annual, drug screen and workers’ compensation physical examinations and testing of its employees, as well as other health services as required by the Commission; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Worknet submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Worknet has the required knowledge and expertise to perform the requisite professional healthcare services; and

WHEREAS, the maximum amount of this contract is Eighty-One Thousand, Six Hundred Forty Dollars (\$81,640.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Worknet.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Eighty-One Thousand, Six Hundred Forty Dollars (\$81,640.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-112

RESOLUTION AWARDING A CONTRACT TO CONNER STRONG & BUCKELEW TO SERVE AS THE COMMISSION'S INSURANCE BROKER.

WHEREAS, the Burlington County Bridge Commission ("Commission") requires the services of an Insurance Broker with expertise in general liability, property, and other insurance policies as may be required by or be prudent for a public agency; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Conner Strong & Buckelew ("Conner Strong") submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, the Commission is satisfied that Conner Strong has the required knowledge and expertise to perform the requisite insurance services; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, as consideration Conner Strong shall receive a percentage of the premiums paid by the Commission for all new policies obtained on its behalf by Conner Strong as shall be determined by the insurer and Conner Strong; and

WHEREAS, based upon estimates provided by Conner Strong, the premiums for such policies as described above shall not exceed Two Million, Ninety Thousand, Fifty-Nine Dollars (\$2,090,059.00), and sufficient funds are available for payment for those premiums as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such insurance services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Conner Strong.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed the estimated premiums as indicated above, and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-113

RESOLUTION AWARDING A CONTRACT FOR POLICE PSYCHOLOGICAL TESTING SERVICES TO THE INSTITUTE FOR FORENSIC PSYCHOLOGY.

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of a mental health professional with expertise in working with police departments to provide psychiatric consultations and evaluations as required by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that The Institute for Forensic Psychology (“IFP”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IFP has the required knowledge and expertise to perform the requisite professional psychological testing services; and

WHEREAS, the maximum amount of this contract is Five Thousand Dollars (\$5,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IFP.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Five Thousand Dollars (\$5,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-114

RESOLUTION AWARDING A CONTRACT FOR RESIDENT ENGINEERING SERVICES TO PENNONI ASSOCIATES.

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in matters involving operation and maintenance of the bridges under the jurisdiction of the Commission, and who shall serve as the Commission’s Resident Engineer; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Pennoni Associates, Inc. (“Pennoni”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Pennoni has the required knowledge and expertise to perform the requisite professional engineering services; and

WHEREAS, the maximum amount of this contract is Four Million, Seven Hundred Twenty-Five Thousand Dollars (\$4,725,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Pennoni.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Four Million, Seven Hundred Twenty-Five Thousand Dollars (\$4,725,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-115

RESOLUTION AWARDING A CONTRACT FOR ASSOCIATE RESIDENT ENGINEERING SERVICES TO T & M ASSOCIATES.

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an engineering firm with expertise in matters involving operation and maintenance of the bridges under the jurisdiction of the Commission, and who is capable of providing services as associate resident engineer and which is also capable of providing services relating to structural and other repairs involving the Commission’s bridges, construction inspection and monitoring relating to the Burlington Bristol Bridge operating ropes replacement project, and engineering services relating to the Commission’s yearly and in-depth inspection programs, among other projects as may be requested by the Commission; and

WHEREAS, upon receipt and review of the proposals submitted in response to the advertisement, it has been determined that T & M Associates (“T & M”) submitted qualifications and other information satisfying the Commission that the firm is qualified to provide the above-noted services for the Commission at favorable terms and conditions; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the maximum amount of this contract is One Hundred Seventy-Five Thousand Dollars (\$175,000.00), and sufficient funds are available for payment for those services as associate resident engineer as evidenced by the Certificate of Availability of Funds, attached; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for such professional services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with T & M.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed One Hundred Seventy- Five Thousand Dollars (\$175,000.00), and the contract shall extend for a period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-116

RESOLUTION AWARDING A CONTRACT FOR WEB MAINTENANCE AND ADMINISTRATION SERVICES TO CONSULTING IMS.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires certain technical consulting services, specifically website hosting and administration; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Consulting IMS (“IMS”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that IMS has the required knowledge and expertise to perform the requisite web maintenance services; and

WHEREAS, the maximum amount of this contract is Sixty Thousand Dollars (\$60,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with IMS.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Sixty Thousand Dollars (\$60,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-117

RESOLUTION AWARDING A CONTRACT FOR LEGAL SERVICES TO CAPEHART SCATCHARD.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the legal advice and services of a law firm with expertise in certain legal matters involving the Commission in the areas primarily consisting of matters involving workers’ compensation and related legal services; and

WHEREAS, upon receipt and review of the proposals submitted in response to the RFP, it was determined that Capehart Scatchard (“Capehart”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Capehart has the required knowledge and expertise to perform the requisite professional legal services; and

WHEREAS, the maximum amount of this contract is Twenty-Five Thousand Dollars (\$25,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Capehart.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed Twenty-Five Thousand Dollars (\$25,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-118

RESOLUTION AWARDING A CONTRACT FOR ACCOUNTING AND AUDITING SERVICES TO BOWMAN & COMPANY.

WHEREAS, the Burlington County Bridge Commission (“Commission”) requires the services of an auditor with expertise in public sector accounting and auditing for a public agency which may include providing financial advisory and other services and support relevant to the Commission’s economic development initiatives; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Bowman & Company (“Bowman”) submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Bowman has the required knowledge and expertise to perform the requisite professional auditing/accounting services; and

WHEREAS, the maximum amount of this contract is One Hundred Seventeen Thousand Dollars (\$117,000.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such “Professional Services” and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Bowman.
2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The amount of the contract shall not exceed One Hundred Seventeen Thousand Dollars (\$117,000.00), and the contract shall extend for the period of one year, from December 1, 2014 to and until November 30, 2015.

Vice-Chairman Fattorini moved to approve. Chairman Comegno seconded the motion.

VOTE:

Yeas	-- Comegno
	Fattorini
Abstain	Singleton

RESOLUTION NO. 2014-119

RESOLUTION EXTENDING THE CONTRACT WITH WEBER GALLAGHER SIMPSON STAPLETON FIRES & NEWBY LLP (NO ADDITIONAL APPROPRIATION).

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a law firm capable of providing certain legal services for the Commission relating to workers’ compensation cases that are currently open; and

WHEREAS, pursuant to Resolution No. 2013-15, the Commission entered into a contract with Weber Gallagher Simpson Stapleton Fires & Newby LLP (“Weber Gallagher”) to provide those professional legal services; and

WHEREAS, additional legal services related to workers’ compensation under this contract have been required, and it is necessary to extend the contract for a period to expire when the current cases are concluded or until November 30, 2015, whichever occurs first.

NOW THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2013-15 appointing Weber Gallagher are incorporated herein by reference, and for the reasons hereinabove expressed, the existing contract between the Commission and Weber Gallagher shall extend for a period to expire when the current cases are concluded or until November 30, 2015, whichever occurs first.

2. Notice of adoption of this Resolution shall be published in the Burlington County Times, as required by law.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion.

VOTE: Yeas -- Fattorini
 Singleton
 Abstain Comegno

RESOLUTION NO. 2014-120

**RESOLUTION APPROVING CHANGE ORDER NO. 3 FOR THE
TACONY-PALMYRA BRIDGE WALKWAY, RAILING AND LADDER
REHABILITATION PROJECT.**

WHEREAS, pursuant to Resolution No. 2013-43, the Burlington County Bridge Commission (“Commission”) awarded a contract to Cornell & Company, Inc. (“Cornell”) for the project titled “Tacony-Palmyra Bridge Walkway, Railing and Ladder Rehabilitation (BCBC-201305)”; and

WHEREAS, the Project Engineer recommended by memorandum on October 14, 2014, that Change Order No. 3 be approved providing for the following: adjustments to the quantities for various pay items included in approved Change Order No. 2; and

WHEREAS, this Change Order No. 3 requires both an increase of \$58,265.74 in the contract price, bringing the new contract total to \$2,728,399.09, and an increase in the contract time of 49 calendar days.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 3 for Cornell for the project titled "Tacony-Palmyra Bridge Walkway, Railing and Ladder Rehabilitation (BCBC-201305)".

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-121

RESOLUTION APPROVING CHANGE ORDER NO. 2 FOR THE BURLINGTON-BRISTOL BRIDGE COUNTERWEIGHT REPAIRS.

WHEREAS, pursuant to Resolution No. 2014-21, the Burlington County Bridge Commission ("Commission") awarded a contract to IEW Construction Group ("IEW") for the project titled "Burlington-Bristol Bridge Counterweight Repairs (BCBC-201403)"; and

WHEREAS, the Project Engineer recommended by memorandum on October 10, 2014, that Change Order No. 2 be approved providing for the following: Based upon field conditions, adjustments to various pay item quantities are necessary; and

WHEREAS, this Change Order No. 2 requires an increase of \$734,965.00 in the contract price, bringing the new contract total to \$2,961,365.00.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that, based upon the recommendation of its engineer, and after a thorough review of this matter, the Commission hereby approves Change Order No. 2 for IEW for the project titled "Burlington-Bristol Bridge Counterweight Repairs (BCBC-201403)".

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-122

RESOLUTION AMENDING THE CONTRACT WITH COMMUNITY GRANTS, PLANNING & HOUSING, LLC FOR ECONOMIC DEVELOPMENT, REDEVELOPMENT, PLANNING & GRANT WRITING SERVICES.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a firm capable of assisting the Commission in its economic development and redevelopment initiatives and projects which may entail, among other things: providing research, advice and consultation to the Commission regarding local, regional, and statewide economic development and/or redevelopment initiatives, planning, grant-writing, and shared services; attending scheduled and/or other meetings as requested by the Commission and/or its economic development committee; updating the Commission regarding the status of proposed and pending legislation, regulations, or orders which may involve and/or affect the Commission; scheduling and/or attending meetings by or on behalf of the Commission (with local, regional, or state representatives or officials) as such meetings may relate to the economic development, shared services, or other activities of the Commission; and

WHEREAS, pursuant to Resolution No. 2013-157, the commission entered into a contract with Community Grants, Planning & Housing, LLC (“CGP&H”) to provide those professional services; and

WHEREAS, additional professional services under this contract are required for assisting Burlington County municipalities with grant writing activities, providing services to the Commission relating to its “Greenbacks to Go Green” energy program, and other necessary economic development, community revitalization, and planning initiatives, and it is necessary to increase the appropriation for such services by an additional Twenty Thousand Dollars (\$20,000.00).

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The terms, conditions and duties outlined in Resolution No. 2013-157 appointing CGP&H are incorporated herein by reference, and for the reasons hereinabove expressed, an additional sum of Twenty Thousand Dollars (\$20,000.00) be and hereby is appropriated to pay the fees, expenses and costs pursuant to the existing contract between the Commission and CGP&H.

2. Sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-123

RESOLUTION AWARDING A CONTRACT FOR OPERATIONAL SUPPORT EQUIPMENT FOR THE BURLINGTON-BRISOL AND TACONY-PALMYRA BRIDGES TO MASER CONSULTING P.A.

WHEREAS, the Burlington County Bridge Commission (“Commission”) has determined that it requires the services of a qualified consulting engineer to perform design services for the operational support equipment and associated infrastructure for the Burlington-Bristol Bridge and Tacony-Palmyra Bridge; and

WHEREAS, upon receipt and review of the proposal submitted in response to the RFP, it was determined that Maser Consulting P.A. (“Maser”) who has been pre-qualified to provide engineering services to the Commission, submitted a proposal that provided favorable contract terms and conditions for the Commission; and

WHEREAS, this contract is being awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Commission is satisfied that Maser has the required knowledge and expertise to perform the requisite professional engineering services; and

WHEREAS, the maximum amount of this contract is One Hundred Forty-Nine Thousand, Nine Hundred Sixty Dollars (\$149,960.00), and sufficient funds are available for payment for those services as evidenced by the Certificate of Availability of Funds, attached hereto; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of such professional services and the contract itself must be made available for public inspection:

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

1. The Executive Director and Secretary of the Commission are hereby authorized to execute an Agreement with Maser.

2. This contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.

3. The amount of the contract shall not exceed One Hundred Forty-Nine Thousand, Nine Hundred Sixty Dollars (\$149,960.00), and the contract shall extend for the period of one year, from November 30, 2014 to and until November 30, 2015.

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-124

RESOLUTION AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6.

WHEREAS, the Burlington County Bridge Commission (“Commission”) desires to make application to the Local Finance Board for its review, pursuant to N.J.S.A. 40A:5A-6, of the proposed issuance of General Obligation Lease Revenue Bonds or Notes to finance certain capital improvements to be undertaken by the County of Burlington pursuant to its capital programs adopted for 2013 and 2014; and

WHEREAS, the Commission believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the County of Burlington, New Jersey (“County”);
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the County and will not create an undue financial burden to be placed upon the County.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Commission’s bond counsel, along with other representatives of the Commission, are hereby authorized to file such application and to represent the Commission in matters pertaining thereto.

Section 2. The Executive Director of the Commission is hereby directed to prepare and file a copy of the proposed resolution authorizing the issuance of the bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Section 4. This Resolution shall take effect immediately.

RECORDED VOTE

<u>NAME</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
John B. Comegno II	✓			
James D. Fattorini	✓			
Troy E. Singleton	✓			

The foregoing is a true copy of a resolution adopted by the governing body of the Burlington County Bridge Commission on November 6, 2014.

Kathleen M Wiseman, Secretary
11/06/2014

Date

[SEAL]

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-125

RESOLUTION AMENDING THE FISCAL YEAR 2014 BUDGET

WHEREAS, the Commission budget for the year ending September 30, 2014 was adopted on the 10th day of September 2013; and

WHEREAS, it is desired to amend said budget; and

WHEREAS, N.J.A.C. 5:31-2.8 provides that all amendments to the budget shall be approved and adopted by resolution of the Commission, passed by not less than a majority of the full membership.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Burlington County Bridge Commission, at an open public meeting held on November 6, 2014, that the following amendments be made to the adopted budget of the Burlington County Bridge Commission for its fiscal year ending September 30, 2014:

	<u>From</u>	<u>To</u>
Operating Appropriations:		
Cost of Providing Services:		
Salary & Wages	\$7,561,359	\$8,001,359
Fringe Benefits	\$5,655,954	\$5,215,954

; and

BE IT FURTHER RESOLVED, that two certified copies of this complete amendment and resolution and a revised budget form SS-9 be filed forthwith with the Director of the Division of Local Government Services for certification of the Authority budget so amended.

RECORDED VOTE

<u>NAME</u>	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
John B. Comegno II	✓			
James D. Fattorini	✓			
Troy E. Singleton	✓			

The foregoing is a true copy of a resolution amending the budget, adopted by the governing body of the Burlington County Bridge Commission on November 6, 2014.

 Kathleen M Wiseman, Secretary
 11/06/2014

Date

[SEAL]

Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

PALMYRA COVE NATURE PARK

Ms. Ruvolo reported that after another successful season, the environmental education field trips are coming to an end for 2014. In addition, Cove Caterpillars and Family Hike and Beginning Birding for Adults continue to run through the remainder of November. Lastly, Our Lady of Good Council Brownie Troop will be camping overnight on November 21st and November 22nd; this year represents the fourth consecutive November camping trip for the Troop.

HUMAN RESOURCES

Director Constance Borman reported on the following personnel issues for Commission approval:

<u>NEW HIRES – Requires Commission Approval</u>		<u>Effective</u>
Joel Romulus	P/T Toll Collector	10/27/14
Michelle Mehler	P/T Police	10/29/14
Michelle Ptaszenski	P/T Toll Collector	11/05/14
<u>RESIGNATION - Requires Commission Approval</u>		<u>Effective</u>
Tyrell Womak	P/T Police	09/01/14
<u>PROBATION – Requires Commission Approval</u>		<u>Effective</u>
Kathleen Melke	P/T Toll Collector	09/30/14
<u>PROMOTION – Requires Commission Approval</u>		<u>Effective</u>
Michael McCarron	Asst.Dir.Tolls/Tower Operations	11/02/14

Chairman Comegno requested to approve by block, with the exception of new hire Joel Romulus. Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Chairman Comegno moved to approve the new hire Joel Romulus. Vice-Chairman Fattorini seconded the motion.

VOTE:

Yeas	-- Comegno
	Fattorini
Abstain	Singleton

OLD BUSINESS

Chairman Comegno called for any old business to come before the Commission.

NEW BUSINESS

Chairman Comegno called for any new business to come before the Commission.

PUBLIC COMMENT

Chairman Comegno called for any additional public comment to come before the Commission.

Chairman Comegno asked for a motion to convene executive session.

RESOLUTION NO. 2014-126

RESOLUTION TO CONVENE EXECUTIVE SESSION MEETING

WHEREAS, the Burlington County Bridge Commission (“Commission”) is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Commission to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any

- records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to, information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
 - (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
 - (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
 - (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privileges. Any pending or anticipated litigation or contract negotiation in which the public body is, or may become, a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
 - (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
 - (9) Matters Relating to Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the

imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission, County of Burlington, State of New Jersey, assembled in public session, that an Executive Session executive to the public shall be held in the Administration Building of the Commission, 1300 Route 73 North, Palmyra, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in executive session may be disclosed to the public upon the determination of the Commission that the public interest will no longer be served by such confidentiality.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

MOTION TO RETURN TO PUBLIC SESSION

Commissioner Singleton moved to return to public session. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

RESOLUTION NO. 2014-127

RESOLUTION REJECTING ALL BIDS RECEIVED FOR CONTRACT FOR STRUCTURAL IMPROVEMENTS (BCBC-201405) PROJECT

WHEREAS, the Burlington County Bridge Commission ("Commission") solicited bids to procure services for the Structural Improvements (BCBC-201405) project; and

WHEREAS, two (2) bids were received for this project on October 7, 2014 at 11:00 A.M., at which time the bids were opened and reviewed by Commission staff and the consulting engineer; and

WHEREAS, the Bridge Commission has determined to substantially revise the specifications for the services required for this project; and

WHEREAS, it is the desire and determination of the Commission to reject all bids which were received for the aforesaid project, based upon the recommendations of the Commission staff and its professionals, for the reasons set forth above;

NOW, THEREFORE, BE IT RESOLVED by the Burlington County Bridge Commission that for the reasons hereinabove expressed, the Commission hereby rejects all bids received on October 7, 2014 at 11:00 A.M. for the Structural Improvements (BCBC-201405) project because the specifications for the project are being substantially revised, and the Bridge Commission further authorizes the Executive Director to rebid the contract for such services.

Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Executive Director Jeffers asked for permission to bid police uniforms. Commissioner Singleton moved to approve. Vice-Chairman Fattorini seconded the motion. The motion passed unanimously.

Chairman Comegno asked for any further business to come before the Commission.

Chairman Comegno asked for a motion to adjourn the meeting. Vice-Chairman Fattorini moved to approve. Commissioner Singleton seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kathleen M. Wiseman
Secretary